

February 9, 2016

The regular meeting of the City Council of the City of Sleepy Eye was held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN at 7:00 pm of the 9th day of February, 2016 per due call and notice. Mayor James Broich and Councilors Zinniel, Schmidt, Stevermer, and Schieffert were present. Also present were City Manager Kober, City Attorney Fischer, City Engineer Palm, Public Works Director Elston, City Clerk Tiedeken, EDA Director Kurk Kramer, Parks Director Steven Lingen, Police Chief Andres and Officer Schmidt.

Councilor Schmidt moved to approve the minutes of the January 8, 2016 meeting. Councilor Stevermer seconded the motion and the motion carried.

City Manager Kober presented the Grant Resolution from MnDot Aeronautics for the airport funding. Kober stated it's been two years since last contract. MnDot will pay 75% of allowable expenses up to \$16,812.00 for fiscal 2016 and 2017, which is up from \$12,000. Motion made by Councilor Stevermer to approve the following resolution.

**Resolution 2-2016**

Rev. 1/2016

**RESOLUTION 2-2016**

**AUTHORIZATION TO EXECUTE  
MINNESOTA DEPARTMENT OF TRANSPORTATION  
AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT**

It is resolved by the City of Sleepy Eye as follows:

1. That the state of Minnesota Contract Number 1001056,  
"Airport Maintenance and Operation Grant Contract," at the  
Sleepy Eye Municipal Airport is accepted.
2. That the Mayor and Manager are  
(Mayor, Chairperson, President, etc.) (Clerk, Auditor, Secretary, etc.)  
authorized to execute this Contract and any amendments on behalf of the  
City of Sleepy Eye.

**CERTIFICATION**

STATE OF MINNESOTA  
COUNTY OF Brown

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the  
City of Sleepy Eye  
(Name of the Recipient)

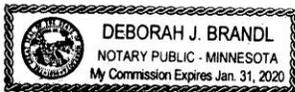
at an authorized meeting held on the 9th day of Feb., 2016  
as shown by the minutes of the meeting in my possession.

Signature: Andra K. Tiedeken  
(Clerk or Equivalent)

Deborah J. Brandl  
NOTARY PUBLIC

CORPORATE SEAL /OR/

My Commission Expires: 1-31-2020



Councilor Zinniel seconded the motion and the motion carried.

Mayor Broich introduced the following requests for gambling permits for Brown County Pheasants Forever at Eagles Orchid Inn on March 19, 2016 for raffles, St. Mary's Men's Sausage Dinner on March 6, 2016 for raffles and paddlewheel, and Caribbean Night at St. Mary's on February 20, 2016 for pull tabs and raffles. Councilor Zinniel moved to approve the permits, Councilor Schiffert seconded and the motion carried.

The event center site identification was introduced by Mayor Broich. City Manager Kober stated a local committee gathered five times discussing and studying site possibilities; the finance committee has met twice on the subject as well. Several sites have been suggested. The first site to come under scrutiny by the council was the property north of the hotel that was purchased by the City in 2015. The other site conversed is on the Snow Farm property, referred to as Ross Lake. A boring company, American Testing, took ground samples that showed the poor land would be very expensive to prep for the event center and parking lot. The hotel site remains a primary location. City Manager Kober informed the council that five bids have been made on the Hotel purchase, by month's end a commitment is expected and collaboration with the future event center is anticipated. Kober spoke with Eric Olson of the engineering company, and they are ready to go with the area decided. 75 feet south of the line would be needed for it to fit properly by the hotel and an area between buildings may be courtyard style. Design needs to move during present construction season, Orchid Inn's future is uncertain with heating, air-conditioning, etc. The site needs to be prioritized, process could start early as June 2016. EDA Director Kramer stated all five bidding companies have looked at event center designs and understand the possible plans. Engineer Palm stated Ross Lake would be expensive, sewer and water are installed but more than an acre of land need to have a pond for runoff. Kober stated a meeting should occur with Eric Olson within a week. Councilor Zinniel motioned for event center's first site option to be directly north of Hotel property and second option to be across the street to the north east with parking being north of Hotel. Councilor Schieffert seconded the motion.

Councilor Schmidt motioned for City Attorney Fischer to appoint council for conflict of interest, Councilor Stevermer seconded the annual permission and the motion carried.

City Manager Kober asked council to table sewer reconstruction annual report to March because the report isn't complete. Dave Haala had question on how the sewer fund continues to grow, he stated there should be a ceiling. Kober countered stating projects may run out of money if a ceiling were done. Properties are charged monthly so no direct assessments are applied during a project. Haala asked if storm sewer fee would be treated the same, Kober and Palm stated that fee is already included in the present reconstruction fee. Kober also stated collecting the reconstruction fee is an advantage for the City because it collects interest and projects can be paid on cash basis without having to borrow.

The Sportsmen's Park showers were discussed. The 26 x 30 pre-cast building does not need footings because it's on gravel bed. It may be expensive but would be durable and has 70 year life. \$201,900.00 is cost. Building has to be done by September 1, 2016 according to Health Dept or campground will be closed. Kober asked council permission to negotiate price and table until March meeting.

The fire station heaters need replacing according to Chief Ron Zinniel. Building was constructed in 1975 with original heaters still intact; only one unit is currently working. Fire Dept. is asking to replace heaters with four new furnaces. Ron Zinniel has four similar quotes and stated electric heater life is 20-30 years and gas heater life is 10-20 years. It's important for

airflow to dry department equipment. Zinniel is seeking permission from the council to follow through with this project and stated there is money in the budget. Sleepy Eye Electric bid is \$9650.00, Randy's Electric is \$9979.85. Councilor Stevermer motioned to accept Sleepy Eye Electric's bid of \$9650.00, Councilor Zinniel seconded the motion and the motion carried.

Engineer Palm reported on the following items:

A. North water and sewer project

3.01 – Detail of St. Mary's street, green line sanitary sewer force main connecting to sanitary manhole by football field and 2<sup>nd</sup> Ave. Blue line is water connections by Phil Heyman. Last month he had calculated a 6 inch line totaling 700 gallons per minute. 8 inch line increases to 1400-1500 gallons per minute. Recommends using 8 inch line. Installing new hydrants by Armbruster's corner on the North side of Lakeside Auto Body, south end by Walter's on 2<sup>nd</sup> Ave, Heyman's corner, middle of Divine and north entrance of Divine. Currently connecting to 4 inch line by Heyman's and 6 inch line by St. Mary's, 8 inch line is on south end of town.

3.02 – New hydrant north end of Divine Providence

3.03 – Another fire hydrant 25 feet south of the entrance of Divine, right by the slew

3.04 – Air release man hole, high point of sanitary force main

3.05 – T connection to park, split from Lakeside to Divine. Going west towards park is 4 inch and 3 inch sanitary force main. Water line going to park should be 4 inches.

3.06 – Water line south of Lakeside, 4 inch sanitary force main and 8 inch water line, could end line if no petition for service

3.07 – 2<sup>nd</sup> Ave NW, south section starting at Judd Walter's, water line and fire hydrant 6 inch line

3.08 – Extension going north to Armbruster's with fire hydrant and 8 inch line

3.09 – West end of park water line to camp sites, main line 4 inch, 1 inch service lines, stop valve by main, steel pipe with 2 spigots with back flow preventers.

Sanitary sewer will start at new building, 8 inch gravity line going to east.

3.10 – Gravity line to grinder pump station by parking lot with gravel base. Water line is 4 inch to "T" which crosses to 8 inch on other side of highway. Both pipes are under pressure resulting in MnDot requiring casing pipe.

3.11 – Connection to existing shelter building, one man hole from building and straight to grinder station. If needed, trees will be taken care of by Park's Dept.

City Manager Kober stated finance committee will need to decide how properties are assessed.

B. Tim and Dave Schieffert: Birch and 8<sup>th</sup> Ave

Tim would like to extend 8<sup>th</sup> Ave to service five area lots. With small storm sewer could catch tile from Tim and Dave's field. Petition must be formed and could possibly add this with North project. Must get easement from Home Cemetery. Otherwise the request was to grade and gravel and not to curb and gutter. Would not need another pond at the present time. Councilor Schmidt motioned to grant permission to prepare plans and specs for Birch and 8<sup>th</sup> Ave and include in North Project. Councilor Schieffert seconded the motion and the motion carried.

C. Palm said still working on Highway 14 utility improvements in advance of the 2018 project: water manholes coming out and replacing valves, currently working on those plans.

Manager report: schedule finance meeting for February 18 at noon.

Chief Andres has been approached by property owner about one side parking on Willow Street, owner would like council to consider it. Andres will speak with owner about getting signatures if she would like to pursue this. Andres shared info about new sirens along with two quotes from the only two companies in the upper Midwest. Would be new unit in north end and new aluminum boxes that won't rust. Budget allows for \$5,000 a year for them. Motion made by Councilor Zinniel for north siren to be replaced along with new aluminum box, motion seconded by Councilor Stevermer, motion carried. Councilor Stevermer moved to approve the Police Report and Cash Fund Balances. Councilor Schmidt seconded the motion and the motion carried.

Councilor Schmidt moved to approve and allow the payment of the monthly bills in the amount of \$101,807.34 as presented. Councilor Stevermer seconded the motion and the motion carried.

Other business: Councilor Schmidt stated the ambulance is having problems with the tough books and Shari Hittesdorf may be requesting a new one, they are approximately \$4000. Shortage of EMTs have been discussed, Councilor Zinniel suggested to speak with Region 9 for assistance.

The meeting was properly adjourned at 8:51 pm.

/s/ James Broich  
James Broich, Mayor

/s/ Linda Tiedeken  
Linda Tiedeken, City Clerk