

March 8, 2016

The regular meeting of the City Council of the City of Sleepy Eye was held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN at 7 pm on the 8th day of March, 2016 per due call and notice. Mayor James Broich and Councilors Zinniel, Schmidt, Stevermer, Schieffert and Hirschboeck were present. Also present were City Manager Kober, City Attorney Fischer, City Engineer Palm, City Clerk Tiedeken and Police Chief Andres.

Councilor Schmidt moved to approve the minutes of the February 9, 2016 meeting with the noted corrections. Stevermer seconded the motion and the motion carried.

Councilor Stevermer moved to approve the application for an exempt gambling permit for the Knights of Columbus Cadillac Dinner at the Orchid Inn on April 16, 2016. Hirschboeck second the motion and the motion carried.

The proposed 2016 Park and Recreation wages were presented.

2016 Park & Recreation Wages

	<u>2015</u>	<u>2016</u>
Pool Manager	13.50	14.00
Assistant Manager	10.15	10.45
WSI	9.55	9.85
Lifeguard	9.05	9.30
1 st year Guard	8.00	8.30
Park Rec Fishing Sup.	9.05	10.00
Summer Rec Assistant	9.05	9.30

City Manager noted that there will be an increase in fees to offset the salary increases and a 2.75% increase for the pool manager. Zinniel moved to approve the 2016 Park and Recreation wages. Schmidt seconded the motion and the motion carried.

City Engineer Palm presented the plat for Sleepy Eye Hollow 5th Addition which includes four lots; 2 lots along 8th Avenue NE and 2 lots on the south side of Birch Street NE with lot sizes that range from 165' x 160' to 115' x 150' and a 70' standard right-a-way for Birch Street and 8th Avenue NE. Stevermer called for the first reading of Ordinance 127: An Ordinance Establishing Sleepy Hollow Fifth Addition and Schmidt moved to grant permission to prepare the plans and specs for Birch Street and 8th Avenue Northeast and to be included in the North Project. Stevermer second the motion and the motion carried with Schieffert not voting.

Engineer Dave Palm reported on the following items:

- A. Presented the plans and specs for North Water and Sewer Project and petition for the additional work on 8th Avenue and Birch Street NE. The plans are 98% complete and include plans for the 10 inch gravel base and edge drains for 8th Avenue and Birch Street NE. Reviewed the water lines to the camp sites, the structure for the campsite disposal with the

grinder station and the proposed connection of the water and sewer lines running north along the highway then east along the property line between Lakeside Auto Body and Divine Providence to 2nd Avenue NW then north to the properties along 2nd Avenue NW. The water and sewer lines will be directional drilled under the highway to Sportsman's Park and will shift the bath house 15 feet to the north and 40 feet to the west to meet ADA rules. All water lines will be 7 ½ feet deep. Utility Plan for Birch Street for water and sewer lines and service lines to the new lots and storm sewer will catch the line from the north. Discussion followed on how to assess the water and sewer improvements by square footage instead of frontage footage. In order to meet the April 8, 2016 meeting must advertise for bids by March 17, 2016 and have at least 3 weeks to advertise for bids before the opening of the bids. Contract time lines are that work on the shower building site must be completed by August 15, 2016 and the rest of the work must be completed by October 15, 2016. Sewer and water line easements from Divine Providence and Ralph and Susan Hillesheim must be completed before awarding the project. Also a permanent easement to hard surface and annexation of the cemetery road must be drafted, this has to trigger right away in order to use the BPI grant funds or L Rent funds to develop 12th Street SE. Schmidt moved for approval of plans and specs and to authorize advertisement for bids for the North Water and Sewer Project with bid opening on April 7, 2016. Hirschboeck second the motion and the motion carried.

- B. Reviewed the following sewer and water repairs on Main Street to be done before the MNDOT 2018 Project :
1. Fix sanitary line by Braun and Borth Sanitation on Main Street W
 2. Remove and replace sanitary sewer manhole at the corner 5th Avenue SW and Main St W
 3. Remove and replace manhole and water values at the corner of 5th Avenue and Main Street W
 4. Remove and replace manhole at the corner of 4th Avenue and Main Street W (intersection of Hwy 4 and Hwy 14)
 5. Water line repairs at the corner of 1st Avenue North and Main Street. City Manger added that MN DOT plans to remove the signals at this corner and replace with stops signs for the north/south traffic during the 2018 Project.
 6. Remove and replace the water line manhole at the corner or 2nd Avenue and Main Street E
 7. Remove and replace the water manhole at the corner of 3rd Avenue and Main Street E
 8. Remove and replace the storm sewer manhole at the corner of 4th Avenue and Main Street E
 9. Remove, replace and repair sanitary, sewer and water lines
 10. Remove and replace sanitary sewer manhole at the end of the line and open the service lines to the north
 11. Waiting for the traffic control layouts and there may short interruptions in water service during the repairs.
- C. Working on the Wellhead Protection for the PUC
- D. Working on the easements for the PUC Electric Department for summer work.

City Manager Kober will be gone April 12 and would like to reschedule the regular city council meeting to April 8, 2016 at 6 pm. Stevermer moved to approve the April 8, 2016 meeting date and Zinniel seconded the motion and the motion carried.

Councilor Zinniel moved to approve one day liquor permit for St Mary's Church for the Dinner Theater on March 18, 2016 at 636 1st Avenue N. Councilor Stevermer seconded the motion and the motion carried.

James Marti was present to request a trade of 15 acres south of Miller Sellner Implement for the south 22 acres of the Snow Farm that adjoins the north side of his property. City Manager Kober has checked with two real estate firms and was told this would be a fair trade. The potential buyer for part of the 15 acres has a verbal approval for a driveway approach off of HWY 4 from the MNDOT. Once the property is owned by the city, the city would be able to annex the property. Zinniel called for a first reading of Ordinance 128: An Ordinance to Exchange Real Estate to trade 22 tillable acres of the Snow Farm for 15 tillable acres of farm land from James and Marcia Marti. Stevermer called for a first reading of Ordinance 129: An Ordinance For the Sale of Real Estate that the remaining Snow Farm property and the 15 acres south of Miller Sellner Implement may be sold without another ordinance and the proceeds would pay back the sewer fund. The purchase agreement could include the details for the growing season.

City Manager Kober informed the council that the Fraternal Order of Eagles will no longer provide the celebration and burgers in Allison Park on the 4th of July and will be looking for a new group to take it over. The flag raising on the 4th will still be done by the Honor Guard.

City Manager Kober has found another vendor for the Sportsmen Park's shower building that is \$32,000 less than the original bid from the Texas firm presented at February meeting. Kober said that the savings would be mostly in the transport of the building to the site, he and Lingen will travel to Chippewa Falls, WI to meet with them. Lingen has looked at a shower building by this vendor in Martin County.

Police Chief Andres presented the eCitation State Enrollment Estimate:

Sleepy Eye Police Department
2016 eCitation State Enrollment Estimate

<u>Equipment</u>		
2 Toughbook Laptops	Total \$3703.00	*50/50 State Grant
3 Havis Docking Stations	Total \$1215.00	*50/50 State Grant
3 Mobile Printers	Total \$ 474.12	*50/50 State Grant
3 Driver's License Readers	Total \$ 222.00	
3 In-Squad Mounting Stations	Total \$1200.00	
Equipment Total \$6814.12		
<u>System and Install</u>		
System Software for 2 Mobiles	Total \$8400.00	
Software Install	Total \$3000.00	
Hardware Install	Total \$ 600.00	
Software Total \$12000.00		
<u>Training Cost</u>		
Training Quote from CIS	Total \$6580.00	

* NUPD has contacted me about allowing us to join their training towards the end of May. This would greatly reduce the cost of training for our department.

Need to be up and running by July 1, 2016

Resolution to permit Chief Andres to sign for the grant and permission to purchase the eCitation equipment. Schieffert moved to approve the Resolution and Stevermer seconded the motion and the motion carried.

Resolution 3-2016

RESOLUTION AUTHORIZATING EXECUTION OF AGREEMENT

Be it resolved that the Sleepy Eye Police Department enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety projects during the period from November 16, 2015 through September 30, 2016.

The Chief of Police for the City of Sleepy Eye is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Sleepy Eye Police Department and to be the fiscal agent and administer the grant.

I certify that the above resolution was adopted by the City Council of the City of Sleepy Eye on March 8, 2016.

James J. Broich
James J. Broich, Mayor

I hereby certify and attest that the City Council of the City of Sleepy Eye, Minnesota, did pass the above Resolution on March 8, 2016, in accordance with the Charter Provisions and state laws provided therefore.

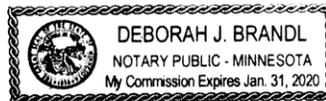
Dated: March 8, 2016

Linda Tiedeken
Linda Tiedeken, City Clerk

State of Minnesota)
)ss.
County of Brown)

This instrument was acknowledged before me on March 8, 2016 by James J. Broich as Mayor and by Linda Tiedeken as City Clerk of the City of Sleepy Eye, a Municipal Corporation.

Deborah J. Brandl
Notary Public



Police Chief Andres reported that the tasers are 10 years old and need to be replaced. Andres will update the council at the next council meeting. The current state grant program will pay \$100 for each taser returned and the estimated cost of a new taser is \$1000. Councilor Schmidt moved to approve the Cash Fund Balance at 2/29/16 and to file the February Police Report. Councilor Stevermer seconded the motion and the motion carried.

Councilor Zinniel moved to approve and allow the payment of the monthly bills in the amount of \$154,053.52 as presented. Councilor Schmidt seconded the motion and the motion carried.

There was no other business.

The meeting was properly adjourned at 8:54 p.m.

/s/ James J. Broich

James J. Broich, Mayor

ATTEST:/s/ Linda Tiedeken

Linda Tiedeken, City Clerk