

MINUTES OF REGULAR MEETING
May 7th, 2018

Chairman Weiss called the meeting to order at 5:00pm with Vice Chairman Theisen, Secretary Schlie, Commissioner Novotny and Commissioner Marotz present. Also present were Public Works Director Elston and City Manager Kober. Absent was Councilor Zinniel.

Commissioner Marotz moved to approve the agenda. Vice Chairman Theisen seconded the motion. Motion carried; Ayes 5, Nays 0.

Commissioner Marotz moved to approve the minutes from the April regular meeting as sent. Commissioner Novotny seconded the motion. Motion carried; Ayes 5, Nays 0.

Commissioner Novotny moved to approve the invoices for March, totaling \$44,587.74 and a supplemental list totaling \$17,214.78. Secretary Schlie seconded the motion. Motion carried; Ayes 5, Nays 0.

The Commission reviewed the monthly operational and financial reports for March 2018.

Sara Beavers from Oberloh Associates was present to review the 2017 audit. After review, Vice Chairman Theisen moved to approve the 2017 audit report. Commissioner Marotz seconded the motion. Motion carried; Ayes 5, Nays 0.

Public Works Director Elston introduced a proposal to the Commission to require trace wire for all new water and sewer lines installed on the City system. He proposed using the Minnesota Rural Water Association spec as the approved spec in Sleepy Eye. Elston said he would bring a proposed resolution for review by the Commission next month.

The Commission instructed Elston to seek engineering design and a subsequent bid packet to reinforce the support of the garage floor in the power plant building.

Commissioner Novotny moved to allow PWD Elston to work out administratively, a modified summer schedule of work hours which would mostly look like Monday through Thursday 7:00am-4:30pm with a half hour lunch and Friday 7:00am-11:00am. Commissioner Marotz seconded the motion. Motion carried: Ayes 5, Nays 0. The Commission noted that this is on a trial basis and emphasized flexibility with service to the customer being a top priority.

Chairman Weiss adjourned the meeting at 5:43 pm, concluding all agenda business

Wade Schlie Secretary

ATTEST CORRECT _____ Chairman
Robert C. Weiss