

April 9, 2019

The regular meeting of the City Council of the City of Sleepy Eye was held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN at 7 p.m. on the 9<sup>th</sup> day of April, 2019 per due call and notice. Mayor Wayne Pelzel and Councilors Gary Windschitl, Nathan Stevermer, Douglas Pelzel, Joann Schmidt and Larry Braun were present. Also present were City Manager Kelli Truver, City Attorney Alissa Fischer, Public Works Director Bob Elston, City Engineer Dave Palm, Police Chief Matt Andres, EDA Director Kurk Kramer, Fire Chief Ron Zinniel and City Clerk Linda Tiedeken.

Councilor Pelzel moved to approve the minutes of the March 12, 2019 regular meeting with corrections. Councilor Windschitl seconded the motion and the motion carried.

Mayor Pelzel proclaimed May 2, 2019 as Arbor Day in the City of Sleepy Eye, Minnesota. The tree planting will be at 1:30 p.m. at South Park.

Mayor Pelzel reported that Josephine Rose from the Food Shelf had contacted him about relocating the Food Shelf in the former police office but the area is too small. Rose had contacted Christine Andres at the Chamber Office about the back area of the Community Center. Andres said the space is currently used as storage and that part of the building has its own entrance and cannot be access from inside the community center without a key. After further discussion the item was tabled until next month's meeting.

City Manager Truver reported on purchasing for 245 Main Street East (N65' of Lots 1 thru 3, Block 1, Brackenridge First Addition) from the county for \$250 on the condition that it is developed within three years or it will revert back to the county. Councilor Pelzel moved allow the property to remain with the county. Councilor Braun seconded the motion. Discussion followed on the City purchasing the property and leasing to the Chamber. The Chamber would be responsible for renovating the property. The cost of removing the underground tanks could be covered by Brownfield Grants if the city owns the property. EDA Director Kramer added that the citizens of Sleepy Eye would like to see more development in the downtown area and if the city does not take the initiative then who will. Councilor Windschitl stated that the money spend on this would be the same as a private individual asking the EDA for a loan to begin a business in the same location and no matter what the city will spend money on the property; also after three years if the city is not able to get some development started, the property would revert back to the county. City Attorney Fischer added that the city could voluntary let the property revert back to the county before the end of the three years. Voting in favor were: Councilor Pelzel and Braun. Voting against were: Councilors Stevermer, Windschitl and Schmidt. Mayor Pelzel called the motion had fail and call for any other motions. Councilor Schmidt moved that the Sleepy Eye Chamber of Commerce purchase the property for \$250 from the county and apply for grants for the improvements. No further discussion followed and Councilor Windschitl seconded the motion and the motion carried, voting in favor were: Councilors Schmidt, Windschitl and Stevermer. Voting against were: Councilors Pelzel and Braun. Mayor Pelzel declared the motion passed.

Mary Beth Botz presented a request by two of her Environment Science students, Dallas Bauer and Kyle Tauer to install a solar powered crosswalk beacon across St. Mary's Street West by St Mary's parking lot to the football field. This crossing would eliminate two patrol guards during school hours and provide safety after school hours. They have accepted a quote of \$8,566.07 from Tapco for the equipment and currently have raised \$3,800 in donations. The

project includes the assembly and installing the crossing, it then would become the property of the city. Councilor Stevermer moved to allow the installation of the crosswalk beacon. Councilor Windschitl seconded the motion and the motion carried.

City Manager Truver reported she has received an email from Tim Heymans, son of Philip Heymans offering his airport hangar located at the Sleepy Eye Airport to the city for \$5,000. Discussion followed on the possible uses of the hangar. Councilor Pelzel moved to purchase the hangar for \$5,000. Councilor Stevermer seconded the motion and the motion carried.

Councilor Stevermer called for the first reading of Ordinance #150, Second Series CenterPoint Energy Franchise Ordinance.

Fire Chief Zinniel presented the following individuals for approval by the council for Fire Department Openings:

Tyler Heiderscheidt  
Aaron Bruggemann  
Colten Borth  
Logan Zuhlsdorf

Background checks have been completed, will be taking physicals and will take the oath at the May regular Fire Department meeting. They will drill with the department thru the summer and start fire fighter certification classes in December, to be completed in May 2020. Councilor Windschitl moved to approve Tyler Heiderscheidt, Aaron Bruggemann, Colten Borth and Logan Zuhlsdorf as members of the Sleepy Eye Fire Department. Councilor Braun seconded the motion and the motion carried.

City Attorney Fischer presented a recommendation from the Planning and Zoning Commission to require property pins be located for construction projects requiring building permits. Bolton and Menk quote for the survey service is \$700 to \$1,200 per property. Planning and Zoning also considered requiring locating the property pins when there is a property transfer and the survey cost could be included in the closing costs. Jay Gostonczik from Southpoint Financial Credit Union said that this would be a substantial amount added to the closing costs. After further discussion the item was tabled until next month's meeting.

Councilor Stevermer moved to approve a permit to sell fireworks to Schutz Family Foods, 900 Main Street East. Councilor Pelzel seconded the motion and the motion carried.

Councilor Stevermer moved not to object to the application of Sleepy Eye Sportsmen's Club raffles at Sleepy Eye Lake (Fishing Contest) on February 2, 2020 to the MN Gambling Control Board. Councilor Pelzel seconded the motion and the motion carried.

City Engineer Dave Palm reported on the following:

A. 2020 Street & Utility Improvements Project

Design Work is being done on all of the street segments.

Topo Survey & Existing Conditions Plans. Will work on segments as weather and schedule allows.

Should place a notice in the paper letting residents know a petition is required to pave alleys.

B. 12<sup>th</sup> Ave NE & St. Mary's St. Project

Design Review.

Held meeting with Schieffert's & Marti's regarding storm sewer & sloping easements.

City Attorney is working on Permanent Street & Utility Easement with Home Cemetery Assn.

Waiting for the agreement with Canadian Pacific Railroad

Wetlands Review meeting on April 10, 2019.

Current construction schedule

2019 - Railroad to do work on the tracks

2020 - Utilities & Grade & Gravel

2021 - Curb & Gutter and Bituminous Surfacing

C. 2019 Airport Lighting Project

Presented plans for removal and replacement of the main runway lights and a new wood frame building to house the lighting controls.

Request approval to advertise for bids, with bid opening May 9, 2019 and consideration of bid award at May 14, 2019 council meeting. Grant application to MNDOT due May 15, 2019.

Councilor Pelzel moved to approve plans and specs and advise for bids. Councilor Stevermer seconded the motion and the motion carried.

D. 12<sup>th</sup> Avenue SE (Adjacent to proposed Frontier Labs Lot)

Preconstruction Meeting held on April 4, 2019.

MR Paving & Excavating Inc. starting as so as weather permits. Project to be completed by June 30, 2019.

E. Brown County Highway Improvements within the city limits

No update since last meeting.

F. Brown County Ditch Systems Re-determinations meetings

CD-72 4-17-19 @ 9:00AM - Final Landowner's Informational Meeting

Outside City Limits = 131.77 Acres / 19.02% Benefits / \$1142 Cost

Inside City Limits = 305 Acres / 32.7 % Benefits / \$1961

CD-5 4-17-19 @ 9:00AM - Final Landowner's Informational Meeting

Inside City Limits = 320 Acres / 2.1974 % Benefits / \$9,537

City Manager Kelli Truver reported on the following:

A. Will hold transfers and carryovers until May 14, 2019 council meeting.

B. Set finance meeting for April 16, 2018 at 12 noon.

City Attorney Fischer reported on the following:

A. Right of Way Ordinance. Councilor Stevermer called for the second reading of Ordinance #148, Second Series, An Ordinance Managing City Right-of-Way. Councilor Windschitl seconded the motion and the motion carried.

B. Sale of real estate to Charles Hauser. Councilor Pelzel called for the second reading of Ordinance No. #149, Second Series, An Ordinance for Selling Real Estate to Charles Hauser. Councilor Stevermer seconded the motion and the motion carried.

Miscellaneous correspondence was included in agenda packets.

Councilor Schmidt moved to file the March Police Report and the March Cash Fund Balances as of March 31, 2019. Councilor Braun seconded the motion and the motion carried.

Councilor Pelzel moved to approve and allow payment of the monthly bills in the amount of \$322,174.48 as presented. Councilor Windschitl seconded the motion and the motion carried.

There was no other business and the meeting was properly adjourned at 8:25 p.m.

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Wayne Pelzel, Mayor

Linda Tiedeken, City Clerk