

MINUTES OF REGULAR MEETING  
December 10<sup>th</sup>, 2019

Chairman Weiss called the meeting to order at 5:05pm with, Vice Chairman Theisen, Secretary Schlie, and Commissioner Novotny present. Also present were City Manager Elston, Public Works Director Hardin. Absent was Commissioner Marotz and Councilor Stevermer.

Commissioner Novotny moved to approve the agenda. Secretary Schlie seconded the motion. Motion carried; Ayes 4, Nays 0.

Vice Chairman Theisen moved to approve the minutes from the November regular meeting as sent. Secretary Schlie seconded the motion. Motion carried; Ayes 4, Nays 0.

Commissioner Novotny moved to approve the invoices for November, totaling \$130,819.86 and a supplemental list totaling \$222,949.15. Vice Chairman Theisen seconded the motion. Motion carried; Ayes 4, Nays 0.

The Commission reviewed the monthly operational and financial reports for October 2019.

Commissioner Novotny moved to approve low bid for powerplant garage floor rehab at a cost of \$81,547. Secretary Schlie seconded the motion. Motion carried; Ayes 4, Nays 0.

Commission discussed the upcoming APPA Rally on February 24<sup>th</sup>-26<sup>th</sup>.

Commission discussed billing clerk wage. Vice Chairman Theisen moved to approve a \$1.00 per hour increase to the billing clerk wage. Secretary Schlie second the motion. Motion carried; Ayes 4, Nays 0.

Commission discussed write-offs for 2019. Commissioner Novotny moved to approve write-offs for 2019. Vice Chairman Theisen second the motion. Motion carried; Ayes 4, Nays 0.

Vice Chairman Theisen made a motion to designate \$200,000 to the Capital Fund. Commissioner Novotny second the motion. Motion carried; Ayes 4, Nays 0.

Chairman Weiss adjourned the meeting at 5:42pm concluding all agenda business.

\_\_\_\_\_  
Wade Schlie Secretary

ATTEST CORRECT \_\_\_\_\_ Chairman  
Robert C. Weiss