

December 8, 2020

The regular meeting of the City Council of the City of Sleepy Eye was held electronically in accordance with MN Statute 13D.021. Meeting was held via Zoom at 7:00 p.m. on the 8th day of December 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Nathan Stevermer, Douglas Pelzel, Joann Schmidt and Gary Windschitl were present. Councilor Larry Braun was absent. Also, present were City Manager Bob Elston, City Attorney Alissa Groen, Public Works Director Mike Hardin, Chief of Police Matt Andres and City Clerk Michelle Strate.

Councilor Pelzel moved to approve the minutes of the November 10, 2020 Regular Meeting and the November 5, 2020 and November 13, 2020 Special Meeting. Councilor Windschitl seconded the motion and the motion carried with roll call votes 4-0.

Mayor Pelzel opened the Truth-In-Taxation Hearing. City Manager Elston reviewed the preliminary 2021 budget. The proposed tax levy is a 6% increase from 2020. Councilor Schmidt moved to approve the final 2021 budget. Councilor Pelzel seconded the motion and the motion carried with roll call votes 4-0. Mayor Pelzel closed the hearing.

Mayor Pelzel made the following appointment to the various offices, boards, commissions and authorities and asked for Council approval.

Terms expire the 1st Regular Council Meeting of January

Alissa Fischer	City Attorney	2022
Dr. John Pelzel	Health Officer	2022
Matthew Ibberson	Weed Inspector	2022
Greg Tennant	Park Board	2024
Robert Schmid	Park Board	2024
Gordon Osmonson	Hospital Board	2024
Briar Braulick	Public Utilities Commission	2026
Charles Moldaschel	Airport Board	2024
Howard Engholm	Airport Board	2024
Trista Barka	Library Board	2024
Dennis Fromm	Planning & Zoning Commission	2025
Michael Suess	Planning & Zoning Commission	2025
Joann Schmidt	Economic Development Authority	2025
Robert Schmid	Hsg & Redevelopment Authority	2026
Joann Schmidt	Downtown Revitalization	2022

Mayor Pelzel made the following Council Committee Assignments:

Park Board: Gary Windschitl

Hospital Board: Nathan Stevermer

Public Utilities Commission: Nathan Stevermer

Airport Board: Scott Krzmarzick

Library Board: Christina Andres

P & Z Commission: Douglas Pelzel

EDA: Gary Windschitl

Blight: Scott Krzmarzick

Downtown: Christina Andres

Housing & Development: Douglas Pelzel

Councilor Schmidt moved to approve all the above Mayor appointments as stated. Councilor Stevermer seconded the motion and the motion carried.

Councilor Stevermer made a motion to not wave statutory tort limits. Councilor Pelzel seconded the motion and the motion carried with roll call votes 4-0.

Councilor Schmidt made a motion to certify unpaids to Brown County for collection. Councilor Pelzel seconded the motion and the motion carried with roll call votes 4-0.

Councilor Schmidt made a motion to approve write off balances for PUC. Councilor Stevermer seconded the motion and the motion carried with roll call votes 4-0.

Councilor Pelzel made a motion to approve Resolution 24-2020.

RESOLUTION 24-2020

BE IT RESOLVED, by the City Council of the City of Sleepy Eye, Minnesota as follows:

1. That the employee wage and salary schedule as recommended by the Finance Committee and detail on file with the City Clerk's office consisting of one page with said adjustments to be effective December 27th, 2020, is hereby adopted. This includes full time, those part-time listed, and includes job classification adjustments.
2. It is the intent of the City Council to follow the recommendations of the Finance Committee for wage and salary plan adjustments in following years for those employees that are specifically noted to bring their salary in line for the position.

Dated December 8th, 2020

/s/ Wayne Pelzel

Wayne Pelzel, Mayor

ATTEST: /s/ Michelle Strate

Michelle Strate, City Clerk

Councilor Schmidt seconded the motion and the motion carried with roll call votes 4-0.

Councilor Schmidt call for First Reading to increase the salaries of Mayor and Councilor salaries to \$5000.00 for Councilors and \$6000.00 for Mayor effective January 2023.

Councilor Windschitl made a motion to approve the following Tobacco Licenses. Casey's Retail Co.; Janu-4 LLC; Scott J. Meyer; Staples Enterprises Inc. Councilor Stevermer seconded the motion and the motion carried with roll call votes 4-0.

Attorney Groen reported on the following:

- A. Councilor Pelzel made a motion for the Second Reading of Ordinance #173 To Sell Real Estate – City to Pietig. Interest rate of 3.5% on the deferred assessments. Councilor Schmidt seconded the motion and the motion carried with roll call votes 4-0.
- B. Justin Weiss lot split – there is a plat of the split being worked on.
- C. Councilor Stevermer called for First Reading of Ordinance #174 Establishing Sleepy Hollow Sixth Addition

- D. Councilor Schmidt made a motion for the Second Reading of Ordinance #169 Sale to Hillesheim for \$24,000.00 including sewer. Councilor Pelzel seconded the motion and the motion carried with roll call votes 4-0.

City Engineer David Palm reported on the following:

- A. 12th Avenue Project. Roads are open for traffic. Partial pay estimate #8 is due.
- B. 2020 Project. Work is complete for now
- C. 1st Ave/St. Mary's Street. The City is looking to replace the sanitary sewer and the water main on 1st Avenue. Meeting with Railroad to discuss the rails.

City Manager Elston reported on the following:

- A. Councilor Stevermer made a motion to approve the PUC salaries for 2021. Councilor Windschitl seconded the motion and the motion carried with roll call votes 4-0.
- B. Councilor Schmidt approved the following balance transfers for 2020 - \$236,000 general fund to EDA; \$250,000 Sewer fund to general; approximately \$320,000 street fund to debt service. Councilor Windschitl seconded the motion and the motion carried with roll call votes 4-0.
- C. Councilor Schmidt made a motion to move ahead with replacing the Community Center Floor with a maximum cost of \$15,000. Councilor Pelzel seconded the motion and the motion carried with roll call votes 4-0.
- D. There is a Press Release stating Chasing Our Tails business is purchasing the old Del Monte building from Seneca.

Councilor Schmidt made a motion to approve the Police Report and Cash Fund Balances. Councilor Stevermer seconded the motion and the motion carried with roll call votes 4-0.

Councilor Pelzel moved to approve and allow payment of the monthly bills. Councilor Windschitl seconded the motion and the motion carried with roll call votes 4-0.

There was no other business.

The meeting was properly adjourned at 8:02 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk