

**Sleepy Eye Economic Development Authority Meeting Minutes  
September 28, 2021**

**Mission Statement:** The mission of the Sleepy Eye Economic Development Authority is to maintain and improve the community through the retention and growth of business, industry and services.

**Board Members Present:** Gary Windschitl, Kathy Haala, Mike Carr, Joann Schmidt, Toby Arneson, Casey Coulson,

**Board Members Absent:** Mark Kober and Christina Andres

**Advisory Board Members Present:** Bob Elston, Wayne Pelzel, Kurk Kramer

- A. Call to Order:** The meeting was called to order by President Kathy Haala at 12:02PM on September 28, 2021.
- B. Approval & Signing of August & Special September 9 Meeting Minutes:** M/S/C Casey C. & Mike C.
- C. Financial Report:** Approved Reports as Written M/S/C Casey C. & Mike C.
1. **RLF Report:** As Written
  2. **Business Rehab/Assistance Program:** As Written
  3. **Active EDA Resources Report:** As Written
  4. **2021 EDA Program Disbursements:** As Written
- D. Approval of Bills:**
1. None
- E. Reports:**
1. **EDA Coordinator Report:** As Written – Reviewed Report Highlights
  2. **Chamber Director Report:** As Written
- F. Old Business:**
1. **Chasing Our Tails Update:** None
  2. **Del Monte Ponds:** Progressing forward with change of ownership
  3. **Alliance Building Corp. Update:** Property being rezoned, progress moving forward for spring build
  4. **Snow Second Addition:** Kurk has almost completed the criteria to submit to city council for presentation to developers or others interested in the purchase of the lots. He will present the final draft to the EDA Board at the October meeting.
  5. **108 Main Street W Building:** Discussion carried to New Business
- G. New Business:**
1. **Former China 14 Building:** The board discussed the condition of the building after some of the members toured the interior. There were positive and negative points that were discussed regarding the condition of the building. Kurk will schedule another viewing time with Krenz Real Estate to enable other EDA Board members who were unable to go through the building the first time to look at the building.
  2. **Cemetery Status Consideration:** Kurk received another phone call complaint about the condition of the cemetery and the questions about needed care and upkeep. The Board discussed the possibility of turning the property over to Davison County. The EDA will request assistance from the city attorney regarding the steps to take to see about making this happen.
  3. **EDA Property at 108 Main Street West:** Kurk shared the information that was received from the Brown County Assessor's Office regarding filling out the Property Tax Exemption Form. The Board suggested notifying Anne Grunert, the Brown County Assessor, that the plan is to sell the property within the next few weeks and that they are going to forgo filing for tax exemption. Kurk shared a copy of the ad that was published in the newspaper regarding the sale of the property. The ad contained the criteria, timeline, and EDA expectations on the bids and proposals that would be submitted for purchasing the property.

**4. Information from Brown County Auditor on Liens Against Former Shane's Tire Property:** Kurk, Bob, and Wayne met with Sam Hanson and Kelly Hotovec earlier in September to discuss getting the former Shane's Tire Property back on the market for sale due to numerous inquiries regarding interest in purchasing the property. The meeting was beneficial, and the information shared and discussed cleared some of the information on the details regarding the procedure needing to happen in order to list the property for sale. Following the meeting, Kelly sent Kurk a packet of materials that included all of the affidavits and recorded mortgage liens/agreements/ judgements identifying the lienholders on record. Kurk is going to contact the lien holders to discuss the situation and see if they would consider their options to clear the liens.

**5. GreenSeam Workforce Workshop Information:** Kurk shared with the Board information on the invitation from GreenSeam on attending the workforce workshop on October 20, in Madelia. He is planning on attending this workshop. This invitation is open to all EDA Board Members to attend.

**H. Adjourned:** President Kathy Haala adjourned the meeting at 12:41PM

October 2021 EDA Board Meeting will be **Tuesday, October 26<sup>th</sup>** - Noon - City Council Chambers

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EDA President Kathy Haala

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EDA Sec/Treas. Gary Windschitl