

November 9, 2021

The regular meeting of the City Council of the City of Sleepy Eye was held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN and via Zoom at 6:00 p.m. on the 9th day of November, 2021 per due call and notice. Mayor Wayne Pelzel and Councilors Gary Windschitl, Douglas Pelzel, Nathan Stevermer, Christina Andres, and Scott Krzmarzick were present. Also, present were City Manager Bob Elston, City Attorney Alissa Groen, Public Works Director Mike Hardin, Chief of Police Matt Andres, City Engineer David Palm and City Clerk Michelle Strate.

The Assessment hearing was opened at 6:00 p.m. City Engineer David Palm presented the information and costs of the 2020 Project, 12th Avenue Project and 1st Avenue Project. One citizen, Don Domeier, 400 Summit St SE, requested relief on the 2020 Project. Don reconstructed his driveway approximately 2 years ago and spent \$10,000. There was also a bit of staining on his driveway by a temp water pipe and gravel ramp that was strung across his driveway during the construction process. He was now being assessed for new concrete and was requesting relief in the amount of \$2,000.00. No relief was granted. There were numerous questions from other citizens, however no other relief requested. The Assessment Hearing was closed at 6:56 p.m.

The regular City Council Meeting began at 7:00. Councilor Pelzel moved to approve the minutes of the October 12, 2021 Regular Meeting. Councilor Windschitl seconded the motion and the motion carried with 5-0 vote.

There was an addition to the Council agenda of Marty Seifert from the Coalition of Greater Minnesota Cities spoke regarding the LGA and other legislative issues happening at the State level.

Councilor Pelzel moved to approve Resolution 29-2021.

RESOLUTION No. 29-2021

WHEREAS, pursuant to proper notice duly given as required by law, the City Council of the City of Sleepy Eye, MN, has met and heard and passed the proposed assessment for the 2020-2021 Street and Utility Project, location as described in said assessment roll as prepared by Bolton & Menk, Inc., and dated 11-9-2021.

NOW THEREFORE BE IN RESOLVED BY THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA

1. Such proposed assessments, a copy of which is attached hereto and made a part of thereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the improvement in the amount of the assessment levied against it.
 2. All amounts for such assessments will be due and payable without interest up to thirty days from this date. Any unpaid balances are to be certified to the County Auditor and to be paid in ten equal annual installments and to bear interest on the unpaid balance at the rate of 3% per annum from the date of adoption.
 3. The City Clerk shall file the assessment rolls pertaining to this assessment in the City office and shall certify to the County Auditor as may be required by law the total amount of the assessment of land included in the assessment roll.
 4. Said Assessment is in accordance with M.S. Chapter 429 and the City Charter, Chapter VIII.
- Adopted by the City Council this 9th day of November 2021.

/s/Wayne Pelzel
Wayne Pelzel, Mayor

ATTEST: /s/Michelle Strate
Michelle Strate, City Clerk

Councilor Windschitl seconded the motion and the motion carried 5-0.

Councilor Windschitl moved to approve Resolution 30-2021.

RESOLUTION No. 30-2021

WHEREAS, pursuant to proper notice duly given as required by law, the City Council of the City of Sleepy Eye, MN, has met and heard and passed the proposed assessment for the 12th Avenue/St. Mary's Street and Utility Project, location as described in said assessment roll as prepared by Bolton & Menk, Inc., and dated 11-9-2021.

NOW THEREFORE BE IN RESOLVED BY THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA

1. Such proposed assessments, a copy of which is attached hereto and made a part of thereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the improvement in the amount of the assessment levied against it.
2. All amounts for such assessments will be due and payable without interest up to thirty days from this date. Any unpaid balances are to be certified to the County Auditor and to be paid in ten equal annual installments and to bear interest on the unpaid balance at the rate of 3% per annum from the date of adoption.
3. The City Clerk shall file the assessment rolls pertaining to this assessment in the City office and shall certify to the County Auditor as may be required by law the total amount of the assessment of land included in the assessment roll.
4. Said Assessment is in accordance with M.S. Chapter 429 and the City Charter, Chapter VIII. Adopted by the City Council this 9th day of November, 2021.

/s/Wayne Pelzel

Wayne Pelzel, Mayor

ATTEST: /s/Michelle Strate

Michelle Strate, City Clerk

Councilor Krzmarzick seconded the motion and the motion carried 5-0.

Councilor Krzmarzick moved to approve Resolution 31-2021.

RESOLUTION No. 31-2021

WHEREAS, pursuant to proper notice duly given as required by law, the City Council of the City of Sleepy Eye, MN, has met and heard and passed the proposed assessment for the CSAH 35/First Avenue Street and Utility Project, location as described in said assessment roll as prepared by Bolton & Menk, Inc., and dated 11-9-2021.

NOW THEREFORE BE IN RESOLVED BY THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA

1. Such proposed assessments, a copy of which is attached hereto and made a part of thereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the improvement in the amount of the assessment levied against it.
2. All amounts for such assessments will be due and payable without interest up to thirty days from this date. Any unpaid balances are to be certified to the County Auditor and to be paid in ten equal annual installments and to bear interest on the unpaid balance at the rate of 3% per annum from the date of adoption.
3. The City Clerk shall file the assessment rolls pertaining to this assessment in the City office and shall certify to the County Auditor as may be required by law the total amount of the assessment of land included in the assessment roll.
4. Said Assessment is in accordance with M.S. Chapter 429 and the City Charter, Chapter VIII. Adopted by the City Council this 9th day of November, 2021.

This instrument was acknowledged before me on November 9th, 2021 by Wayne A. Pelzel as Mayor, and by Michelle Strate as City Clerk, of the City of Sleepy Eye, a Municipal Corporation.

Notary Public

Councilor Pelzel seconded the motion and the motion carried 5-0.

Councilor Windschitl made a motion to approved the following Tobacco Licenses: Casey's Retail Co.; Janu-4 LLC; Scott J. Meyer; Staples Enterprises Inc. Councilor Krzmarzick seconded the motion and the motion carried 5-0.

Councilor Andres made a motion not to object a Gambling Permit for 3M Club for 12/11/2021. Councilor Stevermer seconded the motion and the motion carried 5-0.

Councilor Pelzel made a motion to approve Resolution 28-2021

RESOLUTION # 28-2021

**AUTOHRIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION
AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT**

Be it resolved by the City of Sleepy Eye as follows:

1. That the state of Minnesota Contract Number 1047554, "Airport Maintenance and Operation Grant Contract" at the Sleepy Eye Municipal Airport is accepted.
2. That the Mayor and City Clerk are authorized to execute this Contact and any amendments on behalf of the City of Sleepy Eye.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF BROWN,

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the City Council of the City of Sleepy Eye at an authorized meeting held on the 9th day of November 2021 as sown by the minutes of the meeting in my possession

/s/Michelle Strate
Michelle Strate - City Clerk

Councilor Andres seconded the motion and the motion carried 5-0.

Attorney Groen reported on the following:

- A. Andres moved to approve a Lease Agreement with Pap Tango Easter Shrimp LLC. The 10-year Lease Agreement will allow for them to use the property owned by the City to access his Ponds behind the former DelMonte building. Councilor Pelzel seconded the motion and the motion carried 5-0.
- B. Councilor Krzmarzick called for First Reading of Ordinance #194 An Ordinance Establishing Snow Fifth Addition.
- C. Councilor Pelzel made a motion to approve Resolution 32-2021

RESOLUTION NO. 32-2021

A RESOLUTION SETTING A PUBLIC HEARING ON THE PROPOSED
VACATION OF MAPLE STREET SE PREVIOUSLY DEDICATED IN SNOW
FOURTH ADDITION

WHEREAS, the City Council pursuant to Minnesota Statute § 412.851 desires to consider the vacation of Maple Street SE, previously dedicated in Snow Fourth Addition, which lies between 12th Avenue SE in the City of Sleepy Eye and 260th Avenue in Home Township.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SLEEPY EYE, MINNESOTA, AS FOLLOWS:

The City Council will consider the vacation of such street and a public hearing shall be held on such proposed vacation on the 14th day of December, 2021, in the Council Chambers located at 200 Main Street East, Sleepy Eye, at 7:00pm; and

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to give published, posted and mailed notice of such hearing as required by law.

Passed by the City Council of Sleepy Eye, Minnesota this 9th day of November, 2021.

 /s/Wayne Pelzel _____
Mayor

Attested:

 /s/Michelle Strate _____
City Clerk

Councilor Windschitl seconded the motion and the motion carried 5-0.

City Engineer David Palm reported on the following:

- A. Small punchlist to be completed on 2020 Project and 12th Avenue Project.
- B. 1st Ave/St. Mary's Street. Sewer and water are done, working to finish sidewalks
- C. Airport. Working with owner on land purchase or easement

City Manager Report

- A. Set a finance meeting for November 17, 2021 at noon

Police Chief Andres reported that our two part-time officers are now fulltime officers upon David Gordon leaving the police department.

Councilor Stevermer made a motion to approve the Police Report and Cash Fund Balances. Councilor Krzmarzick seconded the motion and the motion carried 5-0.

Councilor Pelzel made a motion to approve the payment of bills. Councilor Windschitl seconded the motion and the motion carried 5-0.

There was no other business.

The meeting was properly adjourned at 7:52 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk