

Sleepy Eye EDA Board January 2021 Planning Meeting Minutes
Tuesday, January 26, 2021 – 3:00PM – Sleepy Eye Coffee Company

Mission Statement: *The mission of the Sleepy Eye Economic Development Authority is to maintain and improve the community through the retention and growth of business, industry, and services.*

Board Members Present: Christina Andres (CC), Mike Carr, Casey Coulson, Kathy Haala, Joann Schmidt, Gary Windschitl (CC)

Absent: Board Member, Joe Scheiffert

Advisory Board Members Present: Bob Elston, Kurk Kramer, Wayne Pelzel

A. Call to Order: The meeting called to order at 3:20PM by President, Kathy Haala

B. Approval of Agenda W/ Addition: M/S/A - Mike and Casey

C. Election of Officers: M/S/A - Mark and Joann

Kathy Haala - Chair

Mike Carr - Vice Chair

Gary Windschitl - Secretary/Treasurer

D. Approval of December Meeting Minutes: M/S/A – Joann and Casey

E. Approval of Financial Reports:

1. Revolving Loan Fund: As Written

aa. Remove Jimmy’s Pizza from RLF Ledger – Bankruptcy

M/S/A - Joann and Mark

2. Business Rehab Program: As Written

aa. All of these loans are up to date

3. All Active EDA Resources: As Written

aa. Kurk explained the new loan holders and loan amount numbers for the Rehab and Sign & Awning Programs

4. 2021 EDA Budget

aa. City Manager, Bob Elston presented the 2021 EDA Budget and explained the coding and process for determining the amounts in all of the EDA categories and the determined transfer amount back to the General Fund. He will do a review of the EDA Budget at the end of each fiscal year for the EDA Board.

F. Approval of Bills: None

G. Reports:

1. EDA Coordinator Report: As Written

2. Chamber Director Report: As Written

3. Joann provided an additional update on staffing at LSLC and the additional COVID Relief Grants that the Center was going to receive, and there was a reminder mention of the Installment Notes and the two years remaining on their dormancy.

H. Old Business:

1. **Chasing Our Tails Update:** Nothing new to report
2. **Del Monte Ponds Project:** Tentative meeting scheduled for Wednesday, February 4, with the Pond Group, GreenSeam, and the SBDC
3. **EDA & HRA Boards Housing Discussion:** Representatives from the EDA and the HRA Boards met and began a discussion on additional housing in the community and also in the possibility of home rehab and first-time buyers programs. The group will wait to see if there are any new developments with the new administration being established in Washington DC in regards to housing. Some direction may also come from the Alliance Building Corp project currently in process.
4. **Incubator Space & Guidelines/Criteria:** The Board reviewed two different samples of incubator application forms and an incubator criteria sheet of information to consider when developing an incubator space. After discussion the Board requested that Kurk bring some basic guidelines to the February Board Meeting for the EDA to use for getting this space developed and implemented. They felt that it would be best to stay a general and simple as possible and to be able to consider each individual request for an incubator space on its own. The Board wants to be able to be as flexible as possible to consider multiple options and possibilities whether it is for a business startup, retail, or any other applicable business related location that might be used.
5. **Orchid Inn & DEED Redevelopment/Brownfield Grants:** After another period of discussion regarding this property, the Board concluded we need to move forward with a plan and take the DEED application and get it filled out, devise a plan for reuse and submit it to DEED for first, asbestos abatement, and then for demolition and redevelopment. Kurk will begin working on the plan and application form in the next months. This will be one of the goals for 2021 that will carry over from 2020.
6. **Downtown Rehabilitation, Vacant Buildings/Blight:** The Board was presented with three different articles addressing the topic of downtown blight, empty buildings, and rehab efforts. The discussion included previous successes on Main Street, those buildings and building owners that still present a challenge, and the difficulty with blight enforcement and being able to get any legal traction in the process. The Board determined they would continue to address this topic at each monthly meeting and develop a process in which more successful efforts can take place. This will be one of the goals for 2021 that will carry over from 2020.
7. **Mitchell, SD Cemetery Property:** The City Attorney has finally received all of the property legal papers and documents for the property and has it all in her office. The delay in receiving the paperwork was due to a property filing mistake which had to be corrected by the attorney in Mitchell. Due to this filing mistake, there was also an oversight by the Davison County Courthouse on the property taxes never being charged to the EDA, which was discovered once the filing was revised and corrected. The EDA now has the exact property in its possession they thought they always had. Alissa also stated there was no longer an interest by Peace, Stone, and Light to purchase the property. The EDA will now be receiving annual property tax invoices. Kurk will contact Mitchell churches and see if there are any possibly interested in the property. He will report back information at the February EDA Board Meeting.

I. New Business:

- 1. First Security Agency Sign & Awning Application:** This was the final EDA program application that was previously approved and carried over from 2020 due to depleted funds. The motion was to accept the approved application and award the funding as described in the completed application. M/S/A - Mark and Casey
- 2. Request for EDA Board to Consider Revision on Rehab Application Terms:** The Board considered a submitted request by SEBC to review the wording in the “Terms” of the Business Rehab Application that would change the wording from “forgivable portion of the loan” to read as “a grant” for tax advantage purposes for the applying business. Kurk will discuss this with the city attorney for direction and bring the new language for discussion and consideration to the February meeting.
- 3. Restructuring of EDA Program Criteria and Guidelines:** It was suggested that Kurk make revisions on the amount designations for the Business Rehab Program and the Sign & Awning Program and bring them to the February Board Meeting for the Board to discuss and consider and determine possible changes.
- 4. EDA 5-Year Capital Plan:** The city manager and mayor suggested that the EDA Board begin thinking of possible ideas and goals to put in a five-year plan which will benefit future budget planning and goal setting. The Board will use the extended quarterly EDA Board Meeting in April to bring these thoughts and ideas together for discussion and implementation.
- 5. EDA Online Advertising:** Joann presented ideas that she had in offering some online presence for advertising different opportunities, properties, businesses, etc. in our community which could be viewed state and country wide. This would make available information that could be considered from many different areas and that might help grow our business community and/or community at large. She will present some possible options at upcoming EDA Board Meetings.
- 6. LSLC Installment Notes:** An annual reminder was presented to the Board regarding the deferment of the LSLC notes until 1/1/2023.
- 7. 2021 Goals:**
 - Goal #1)** Downtown Rehab & Blight Reduction Efforts
 - Goal #2)** Community Housing – HRA Assistance & Alliance Building Corp.
 - Goal #3)** Develop Incubator/Professional Building Space - Criteria/Location(s)
 - Goal #4)** Demolition and Rehab of the Former Orchid Inn Facility Property

Meeting Adjourned: Kathy Haala adjourned the meeting at 5:10PM

Next EDA Board Meeting: February 23, 2021 - Noon – Sleepy Eye Golf Course

Sleepy Eye EDA Meeting Minutes

February 23, 2021 @ Noon at The Sleepy Eye Golf Course

Mission Statement: The mission of the Sleepy Eye Economic Development Authority is to maintain and improve the community through the retention and growth of business, industry and services.

Board Members Present: Gary Windschitl, Mike Carr, Joann Schmidt, Casey Couslon, Kathy Haala

Advisory Board Members Present: Kurk Kramer, Christina Andres, Bob Elston, Wayne Pelzel

Absent Members: Mark Kober, Joe Scheiffert

- A. **Call to Order:** The meeting was called to order by President Kathy Haala at 12:04pm on February 23, 2021.
- B. **Approval of Agenda:** M/S/C Mike, Joann
- C. **Approval of January Minutes:** M/S/C Joann, Casey
- D. **Accept Financial Reports:** M/S/C Gary, Mike
 - 1. **RLF Report:** As Written
 - 2. **Business Rehab Program:** As Written
 - 3. **All Active EDA Resources:** As Written
 - 4. **2021 EDA Disbursements YTD:** As Written
- E. **Approval of Bills:** None
- F. **Reports**
 - 1. **EDA Coordinator's Report:** As Written
 - 2. **Chamber Director Report:** No February Meeting
 - 3. **St. Peter Business Services -** As Written
- G. **Old Business**
 - 1. **Chasing Our Tails Update:** Kurk informed the Board that things are still progressing with Chasing Our Tails but have slowed and again the timeline has been bumped out.
 - 2. **Del Monte ponds update:** Kurk met again will all interested parties and things continue to move forward in a positive light.
 - 3. **EDA/HRA Housing Discussion-Alliance Building Corp. Update:** Kurk, the Mayor and Bob are meeting with the group again to discuss the Options they presented and also discuss the SNOW First Addition location south of Casey's.
 - 4. **Incubator Space Information Update & Discussion** – Kurk talked about finalizing the application for the spaces and then looking at a timeline when to make them available online. The Board also discussed doing a thorough walk through of the Community Center space and reviewing basic operation issues for using it as a split space (Offices and Community Center).
 - 5. **Orchid Inn/DEED Revelopment Grant Requirements** – Kurk again had various conversations with mulitple persons possibly interested in the Orchid Inn site but all cited that the building would need to be removed before any serious offers would be discussed.
 - 6. **Blight and Downtown Business District Rehab/Empy Building Discussion:** The DRC continues plans for the downtown buildings. Its hopefully that The Berg will soon have new/updated windows and Kurk would also like to schedule a walk through of the former City Hall buidling as the weather warms. Other Board members agreed to join for a closer inspection of the property.
 - 7. **Mitchell, SD Cemetary Property:** Kurk did some calling and still no interest in the property. He will continue efforts with the area churches but at some point the Board will need to make a decision for their future ownership.

H. New Business

- 1. Discuss Letter from SEBC to EDA Board:**– Kurk reported that our City Attorney recommended that the EDA Board does not change it from a loan to a grant. It comes with the risk to the EDA of financial loss if the owner should default on the payment; the EDA would be left with no leverage to recoup the funds.
- 2. Restructuring of EDA Program Criteria and Guidelines** – The EDA Board approves dividing the remaining budgeted balance of \$60,000.00 for the Business Rehab Program into three optional loans of up to \$20,000.00 each for 2021. This leaves approximately \$2000.00 which could be used for other EDA related applications. **M/S/C Joann, Mike**
- 3. EDA 5-Yr Capital Plan & Budget Information** – hold off until the April Planning Meeting
- 4. EDA Online Advertising** – Out State & Nationwide – hold off until next meeting
- 5. Friendz Salon SCDP Loan Reveiw** - The EDA Board recommends approval to the Sleepy Eye City Council in regards to the Small Cities Development Program (Commercial Rehabilitation Program) the request by Friendz Salon to pay off the remaining loan balance early and that the grant balance portion be immediatly forgiven upon loan payoff. **M/S/C Casey, Joann**

Adjourned: Kathy Haala @ 1:08pm

Next EDA Board Meeting meeting will be **Tuesday, March 23rd, 2021** @ Noon – SEGC

Sleepy Eye EDA Meeting Minutes

March 23, 2021 @ Noon at The Sleepy Eye Golf Course

Mission Statement: The mission of the Sleepy Eye Economic Development Authority is to maintain and improve the community through the retention and growth of business, industry and services.

Board Members Present: Gary Windschitl, Joann Schmidt, Casey Coulson, Kathy Haala, Joe Schieffert, Mark Kober

Advisory Board Members Present: Kurk Kramer, Christina Andres, Bob Elston, Wayne Pelzel

Absent Members: Mike Carr

- A. **Call to Order:** The meeting was called to order by President Kathy Haala at 12:07pm on March 23, 2021.
- B. **Approval of Agenda:** M/S/C Mark, Casey
- C. **Approval of February Minutes:** M/S/C Joe, Casey
- D. **Accept Financial Report** M/S/C Joann, Casey
 - 1. **RLF Report:** As Written
 - 2. **Business Rehab Program:** As Written
 - 3. **All Active EDA Resources:** As Written
 - 4. **2021 EDA Disbursements YTD:** As Written
- E. **Approval of Bills:** None
- F. **Reports**
 - 1. **EDA Coordinator's Report:** As Written
 - 2. **Chamber Director Report:** As Written
- G. **Old Business**
 - 1. **Chasing Our Tails Update:** Kurk informed the Board that things are still progressing with Chasing Our Tails but no new updates.
 - 2. **Del Monte ponds update:** Nothing new to update
 - 3. **EDA/HRA Housing Discussion-Alliance Building Corp. Update:** Kurk and Bob are still working with this, gathering information from current community leaders within the cities that ABC has properties. Lots of discussion on the long term and a balance of housing. We are still looking for the best location and option both geographically and fiscally.
 - 4. **Incubator Space Information Update & Discussion** – Nothing new
 - 5. **Mitchell, SD Cemetary property** – Nothing new
 - 6. **Orchid Inn/DEED Revelopment Grant Requirements** – Kurk had some discussion with an interested party and explained the need for a business plan to access the DEED Redevelopment Grant. It's an interesting prospect and Kurk will keep us updated with the individuals' plans.
 - 7. **EDA Budget and 5 Year Capital Plan** – Discuss at Extended April EDA Board Meeting
 - 8. **EDA Online Advertising** – Discuss at Extended April EDA Board Meeting
- H. **New Business**
 - 1. **Finance Committee recommendation**
 - a. **Schroepfer Ag Services Application** – The EDA Board approves the request for a \$20,000.00 loan from the Business Rehab Program, as well as, \$2750.00 from the Sign & Awning Program for 2021.
M/S/C Joann, Gary
 - 2. **Generating More EDA Revenue** – Discuss at Extended April EDA Board Meeting
 - 3. **Community Housing Discussion** – Discuss at Extended April EDA Board Meeting

Meeting Adjourned: Kathy Haala @ 1:01pm

Next EDA Board Meeting meeting will be **Tuesday, April 27, 2021** @ 11:30am – 1:00pm – SE Community Center

EDA President Kathy Haala

EDA Sec/Treas. Gary Windschitl

Sleepy Eye EDA Quarterly Extended April Meeting Minutes

(April 27, 2021 @ 11:30am at SE Community Center)

Mission Statement: The mission of the Sleepy Eye Economic Development Authority is to maintain and improve the community through the retention and growth of business, industry, and services.

Board Members Present: Gary Windschitl, Joann Schmidt, Casey Couslon, Kathy Haala, Mike Carr

Advisory Board Members Present: Kurk Kramer, Christina Andres, Bob Elston, Wayne Pelzel

Absent Members: Joe Schieffert

- A. **Call to Order:** The meeting was called to order by President Kathy Haala at 11:40am on April 27, 2021.
- B. **Approval of Agenda:** M/S/C Joann, Gary
- C. **Approval of March Minutes:** M/S/C Mark, Mike
- D. **Accept Financial Report:** M/S/C Mike, Gary
 1. **RLF Report:** As Written
 2. **Business Rehab Program:** As Written
 3. **All Active EDA Resources:** As Written
 4. **2021 EDA Program Disbursements (YTD):** As Written
- E. **Approval of Bills:**
 1. Annual Contribution to SBDC (Small Business Development Center) – the Board approved the annual contribution of \$1,000 to the SBDC. M/S/C Mark, Joann
- F. **Reports:**
 1. **EDA Coordinator's Report:** As Written
 2. **Chamber Director Report:** As Written
- G. **Old Business:**
 1. **Chasing Our Tails Update:** no new updates
 2. **Del Monte Ponds Update:** no new updates
 3. **EDA/HRA Housing Discussion-Alliance Building Corp. Update:** Bob, Wayne and Kurk will have a conference call with Tammy Omdal (Northland Securities), to go over some questions on abatement and assessments as we move forward on our cooperation with ABC and the considered apartment project.
 4. **Orchid Inn/DEED Revelopment Grant Requirements** – Much discussion was had about where the city's dollars would be best spent. The overall consensus was for Kurk to make a proposal to Bob P, who has expressed interest and discuss criteria of ownership and possible property trade. Kurk will keep the Board posted.
 5. **Mitchell, SD Cemetary Property** – Kurk contacted the City of Mitchell Cemetery Board, and numerous area churches surrounding Mitchell, no interest was expressed in the property.
 6. **EDA Application Inquiries** – the EDA Board on a recommendation from the Finance Committee approved the \$40,000 SEBC Business Rehab Loan agreement. M/S/C Mike, Mark
 7. **Professional Office Spaces in Community Center:** The Board took a tour around the Community Center and discussed options throughout the building. Kurk will reach out to Joyce Krenz at Century 21 to get current office rental amounts for the square footage. Kurk will also reach out two prospective businesses who expressed interest in utilizing the space. Based on the needs of these two prospects, the board will make decisions moving forward.

H. New Business:

1. EDA 5-Year Plan & Budget Information

- a. Work with SEHRA and discuss possibility of creating housing and income as a City.
- b. A Committee of Mark, Bob, and Kurk will meet to develop some criteria and bring recommendations to the Board for approval.
- c.
- d.

2. Generating Additional EDA Revenue

- a. Revise EDA Rehab Loan Terms/Structure Discussion – The EDA Board agreed that if Rehab loans are paid off early, the EDA also receives the ½ the interest that would have accrued from the full loan period. Kurk will check with Alissa on the wording revisions. M/S/C Joann, Mark

Adjourned: Kathy Haala @ 1:07pm

Next EDA Board Meeting meeting will be Tuesday, May 25, 2021 @ Noon – SE Community Center

EDA President Kathy Haala

EDA Sec/Treas. Gary Windschitl

Sleepy Eye EDA Board May Meeting Minutes
May 25, 2021 @ Noon at SE Community Center

Mission Statement: The mission of the Sleepy Eye Economic Development Authority is to maintain and improve the community through the retention and growth of business, industry, and services.

Board Members Present: Gary Windschitl, Joann Schmidt, Kathy Haala, Mike Carr, Mark Kober

Advisory Board Members Present: Kurk Kramer, Christina Andres, Bob Elston, Wayne Pelzel

Absent Members: Casey Couslon, Joe Schieffert

A. Call to Order: The meeting was called to order by President Kathy Haala at 12:07pm on May 25, 2021.

B. Approval of Agenda: M/S/C Joann, Gary

C. Approval of April Minutes: M/S/C Gary, Joann

D. Financial Reports: M/S/C Mike, Mark

1. **RLF Report:** As Written
2. **Business Rehab Program:** As Written
3. **All Active EDA Resources:** As Written
4. **2021 EDA Program Disbursements:** As Written

E. Approval of Bills:

1. None

F. Reports

1. **EDA Coordinator's Report:** As Written
2. **Chamber Director Report:** As Written
3. **LSLC Report:** The submitted report reflects that the center is financially sound at least into 2022. It was discussed that a serious need for more space is going to have to happen. Besides being unable to house students, should the center reach max capacity, they have also developed issues once again with the current Tri-Valley staff.
4. **Mayor Pelzel reported that Toby Arneson will be replacing Joe Schieffert on the EDA Board.**

G. Old Business

1. **Chasing Our Tails Update:** Steve Trachtenberg, owner of Chasing Our Tails, has pulled out of the purchase agreement with Seneca due to financing issues. The Board felt it might be wise to reach out to Sanborn Manufacturing as they have been expanding rapidly and local space is limited. Also, possibly talk to Haala Industries to see if they have any interest.
2. **Del Monte ponds update:** Nothing new to update
3. **Alliance Building Corp. Update:** Kurk included an updated drawing layout of the property and complex. Bob was working with the county to discuss the tax abatement rate for the square footage and stated that a build wouldn't take place until 2022.
4. **Orchid Inn** – Kurk met with both Bob Pelzel and Drew Cook to look over the building and discuss their possible interest and plans. Their consideration is ongoing as they are waiting to get more demolition and roofing cost estimates from contractors.
5. **Mitchell, SD Cemetary property** – nothing to report.
6. **Professional Office Spaces in Community Center:** Kurk mentioned that he had brought Susan Kral to look over the space at the center and she was very much interested. It was then noted that being the building is a city property, would the updated use need to be cleared by the city council. Bob thought it might not be a bad idea and will add it to next months agenda. Also, the discussion about how to work with the Senior card players was discussed, as we don't want to oust them but the space needs to be

clearly defined for use by all parties. Kurk will ask Mayor Pelzel to speak with the seniors and inform them of the possible plans and to assure them they will still have spaces available in the Community Center for their activities.

7. **EDA Rehab Loan Terminology Discussion Meeting:** After reading through the recommendations by city attorney Alissa Groen and also looking at the information Dan Schmid and Blair Folkens provided on the varying payoff options; The EDA Board approved on the EDA Business Rehab Program, an early loan payoff after 3 years, requiring a minimum of 3 years interest to be paid at time of final payment; after 3 years there is no prepayment penalty and no other interest accrued once loan is paid in full.

M/S/C Mark, Mike

H. New Business

1. **Meeting with Region 9, MSU, SCTC and businesses** – 11:30 Wednesday, May 26 @ Event Center
2. **Meeting with Erickson Construction** – see handout; Kurk met with Jason Ericksen who has an interest in the 10 outlying lots of Snow 2nd Addition but not the 4 interior. Kurk will continue talks with him but builds wouldn't take place until 2022.
3. **Meeting with Local Developers/Construction** – Kurk reached out to other possible area developers and construction operations to also invite them to discuss an interest in Snow 2nd Addition. That meeting is set for June 9th.
4. **Servicemen's Club Awning Application** – The EDA Board reviewed the submitted application and materials for a newly refaced awning. The EDA Board approved the loan for 50% of the total project cost of \$7930.49. The EDA will pay \$3965.25 of the project. **M/S/C Mark, Mike**

Adjourned: Kathy Haala @ 1:09pm

Next EDA Board Meeting meeting will be **Tuesday, June 15, 2021** @ Noon – Council Chambers

EDA President Kathy Haala

EDA Sec/Treas. Gary Windschitl

Sleepy Eye EDA June Meeting Minutes
June 15, 2021 @ Noon at Council Chambers

Mission Statement: The mission of the Sleepy Eye Economic Development Authority is to maintain and improve the community through the retention and growth of business, industry, and services.

Board Members Present: Gary Windschitl, Joann Schmidt, Kathy Haala, Mike Carr

Advisory Board Members Present: Kurk Kramer, Christina Andres, Bob Elston, Wayne Pelzel

Absent Members: Casey Coulson, Toby Arneson, Mark Kober

- A. **Call to Order:** The meeting was called to order by President Kathy Haala at 12:03pm on June 15, 2021.

- B. **Approval of Agenda:** **M/S/C Gary, Mike**

- C. **Approval of May Minutes:** **M/S/C Kathy, Gary**

- D. **Financial Reports:** **M/S/C Joann, Gary**
 - 1. **RLF Report:** As Written
 - 2. **Business Rehab Program:** As Written
 - 3. **All Active EDA Resources:** As Written
 - 4. **2021 EDA Program Disbursements:** As Written

- E. **Approval of Bills:**
 - 1. None

- F. **Reports**
 - 1. **EDA Coordinator's Report:** As Written
 - 2. **Chamber Director Report:** As Written

- G. **Old Business**
 - 1. **Del Monte Ponds Update:** Progressing along with the help of some legislative help. Hopefully something to report in the coming weeks.
 - 2. **Alliance Building Corp. Update:** Bob is working with Tammy Omdal from Northland Securities on the abatement process for the site. Talks with the John Czelovzski appear to show a preliminary approval of the schools support. Bob is waiting to have similar discussions the county commissioners next.
 - 3. **Orchid Inn** – Kurk suggested an idea to the board members regarding the former Orchid Inn property and the Mitchell, SD cemetery property regarding a possible sale suggestion to an interested party he has been dealing with. No dollar amounts have been discussed. Gary suggested that as long as a building plan is submitted in the agreement, like we have requested of all other buyer/borrowers, we should see what transpires. The Board agreed. Kurk will bring information to the July meeting.
 - 4. **Professional Office Spaces in Community Center:** Going before the City Council at the next Finance Meeting.
 - 5. **EDA 5-Year Capital Plan & Budget Info** – Bob distributed a preliminary 2022 budget worksheet for the Board to consider and then discuss more at July extended meeting.
 - 6. **Meeting with Region 9, MSU, SCTC and businesses** – Kurk sent out an email to businesses who attended and included a Business Response Sheet for their feedback. The Board agreed that a partnership with SCTC and possible grant funding for a trades location was definitely an avenue that they wished to continue pursuing. Kurk would compile the response feedback and continue to be in contact with reps from Region 9 and SCTC and we would move forward accordingly.
 - 7. **Meeting with Local Developers/Construction** – Kurk, Bob, and Wayne met with area contractors and developers to discuss the housing possibilities on the properties for the Snow Addition 2nd Addition. The Board stated that if serious building was to commence, possible property size adjustments could be

made and building timelines would need to be established. Discussion was good and Kurk will keep the EDA Board updated on the developers/contractors possible building plans and timeline.

H. New Business

- 1. EDA Business Startup Inquiry** – At the July EDA Board Meeting we will discuss how the EDA might offer more options to interested entrepreneurs and business startups in Sleepy Eye. A number of creative ideas could be pursued and developed.

Adjourned: Chairman Kathy Haala @ 1:08pm

Next EDA Board Meeting will be the Extended Quarterly Meeting - Tuesday, July 27, 2021 - 4-6pm @ SE Brewing Co.

EDA President Kathy Haala

EDA Sec/Treas. Gary Windschitl

Sleepy Eye EDA June Meeting Minutes

July 27, 2021 @ 4pm at Sleepy Eye Brewing Co.

Mission Statement: The mission of the Sleepy Eye Economic Development Authority is to maintain and improve the community through the retention and growth of business, industry, and services.

Board Members Present: Gary Windschitl, Joann Schmidt, Kathy Haala, Mike Carr, Casey Couslon, Toby Arneson, Mark Kober

Advisory Board Members Present: Kurk Kramer, Christina Andres, Bob Elston, Wayne Pelzel

A. Call to Order: The meeting was called to order by President Kathy Haala at 4:05pm on July 27, 2021.

B. Approval of June Minutes: M/S/C Mike, Joann

C. Approval of Financial Reports: M/S/C Joann, Casey

1. **RLF Report:** As Written w/ update to checking balance total
2. **Business Rehab Program:** As Written
3. **All Active EDA Resources:** As Written
4. **2021 EDA Program Disbursements:** As Written

D. Approval of Bills:

1. None

E. Reports

1. **EDA Coordinator's Report:** As Written
2. **Chamber Director's Report:** As Written

F. Old Business

1. **Del Monte ponds update:** Progressing along with MPCA permitting transfer and hopefully something to officially announce in the coming weeks.
2. **Alliance Building Corp. Update:** Bob presented a new location proposed to ABC that would be a better fit for multiple parties on the east end of the snow addition. All parties seemed pleased with the new layout and configuration. The plan is to move forward with this new proposal and get abatement plans lined up for a spring build.
3. **Orchid Inn:** Kurk presented tot he Board a purchase proposal from Bob Pelzel & Drew Cook. After hearing the proposal which included the following: 1) give property at no cost, 2) provide \$75,000.00 for rehab work on building, 3) no asbestos removal requirements, 4) provide electrical hookup to facility at no charge tot he buyers, the Board voted not to accept the proposal at this time. M/S/C Casey, Gary
4. **Professional Office Spaces in Community Center:** City Council approved moving forward with steps to utilize the empty office space in the Community Center.
5. **EDA 5-Year Capital Plan & Budget Info** – Bob distributed a handout with the first look at budget numbers pertaining to the EDA.
6. **Meeting with Region 9, MSU, SCTC and businesses** – Kurk had met with invested parties and emailed a short questionnaire pertaining to the possible Region 9 and SouthCentral College project. Kurk is waiting on responses. Another development would be using the current Orchid Inn location as a possible build site for an education facility. This would also help us utilize the MN DEED Redevelopment Grant option again, as it would tick more boxes for possible acceptance. Kurk will keep the Board posted.
7. **Local Housing Developers/Construction** – Kurk said that there are two parties still interested in getting things moving on the Snow 2nd Addition sites. The Board instructed Kurk to move forward with those individuals who were ready and willing to discuss planning.

8. **Purchase Agreement Bertrand Building** – The Finance Committee will meet with Gene Bertrand to discuss and propose purchase of his former bank building. The board asked that Kurk work with Alissa on getting a purchase agreement to have in hand when they meet with Gene about purchasing his building and requesting he sign and return it asap.

G. New Business

1. **EDA Business Startup Inquiry** – Kurk presented two packets of information for possible Business Start-Up Incentive Program formats. The Board approved the Finance Committee to look over the proposals and determine which would be the best program for approval and implementation.
2. **First Security Agency Rehab Application Approval** – The Board approved the Rehab Application for First Security Agency based on the recommendation of the Finance Committee. M/S/C Joann, Mark

Adjourned: Kathy Haala @ 4:47pm

Next EDA Board Meeting will be **Tuesday, August 24, 2021** @ Noon, in the Council Chambers.

EDA President Kathy Haala

EDA Sec/Treas. Gary Windschitl

Sleepy Eye EDA August 2021 Meeting Minutes
(August 24, 2021 @ Noon; City Council Chambers)

Mission Statement: The mission of the Sleepy Eye Economic Development Authority is to maintain and improve the community through the retention and growth of business, industry, and services.

Board Members Present: Gary Windschitl, Joann Schmidt, Casey Coulson, Toby Arneson, Mark Kober

Advisory Board Members Present: Kurk Kramer, Christina Andres, Bob Elston, Wayne Pelzel

Absent Members: Kathy Haala, Mike Carr

- A. **Call to Order:** The meeting was called to order by Kurk Kramer at 12:07pm on August 24, 2021.

- B. **Approval of July Minutes:** M/S/C Joann, Gary

- C. **Accept Financial Reports:** M/S/C Mark, Casey
 - 1. **RLF Report:** As Written
 - 2. **Business Rehab Program:** As Written
 - 3. **All Active EDA Resources:** As Written
 - 4. **2021 EDA Program Disbursements:** As Written

- D. **Approval of Bills:**
 - 1. None

- E. **Reports**
 - 1. **EDA Coordinator's Report:** As Written
 - 2. **Chamber Director Report:** As Written

- F. **Old Business**
 - 1. **Chasing Our Tails Update:** As of Friday, August 13, the purchase of the former Del Monte plant is complete. Steve Trachtenberg did a full interview with Deb M. from the Herald Dispatch and will begin outfitting the facility to his needs. A projected startup date of October 1, is set.
 - 2. **Del Monte Ponds Update:** Progressing along and hopefully something to officially announce in the coming weeks.
 - 3. **Alliance Building Corp. Update:** Frontier Labs has agreed to dissolve their previous purchase agreement involving their parcel of land on the Snow Addition. They still have a desire to locate here in Sleepy Eye but have a prior project in the works and this is where their focus is for now. ABC will now have the adequate space needed for a spring 2022 build. The City is working on a development agreement for the site moving forward.
 - 4. **Meeting with Region 9, MSU, SCTC and Local Businesses** –Kurk stated that Region 9 is still working on the grant application process.
 - 5. **Local Housing Developers/Construction** – Nothing new to report other than the City will begin putting together some criteria for the lots and based on the desire from builders, these lots can be adjusted to fit the needs of prospective buyers.
 - 6. **Purchase Agreement Bertrand Building** – Kurk is hoping to have the purchase agreement finalized by Tuesday, Aug 31. Presently, Gene has agreed to the price and terms, we will see what the 31st brings.

- G. **New Business**
 - 1. **EDA Business Startup Program** – Kurk presented the criteria that the Finance Committee looked over and agreed to. Basically a mesh of the two examples he provided at the July meeting. After further discussion, the difference between this new program and our existing EDA offerings was getting hard to distinguish. The Board expressed how it was in favor of the reimbursement cost range (\$5,000-50,000) to give adequate coverage to the applicant but stated it was also important that the prospective applicant also financially have some skin in the game, so as to encourage maximum success effort and

not leaving the EDA on the full financial hook. The Board advised Kurk to have a talk with Tom Goetz from First Security Bank to see if the bank would be willing to underwrite a prospective loan for at least a year. Kurk will report back with his findings.

- 2. Little Sprouts Learning Center Update:** Joann gave a brief update of LSLC after their most recent meeting that EDA members were invited to. The LSLC Board has two new members: Cody Groen and Jennifer Fischer. They also reached out to Brad DeVos from St. Peter to once again help with some personnel guidance issues regarding the LSLC current director. The LSLC Board continues to look for another location for operation, the recent tour of St. John's School again turned up a no go. They have another meeting happening this week.

Adjourned: Kurk Kramer @ 1:03pm

Next EDA Board Meeting will be **Tuesday, September 28, 2021** @ Noon, Council Chambers

EDA President Kathy Haala

EDA Sec/Treas. Gary Windschitl

Sleepy Eye EDA Special Meeting Minutes
September 9, 2021 @ Noon, City Council Chambers

Mission Statement: The mission of the Sleepy Eye Economic Development Authority is to maintain and improve the community through the retention and growth of business, industry, and services.

Board Members Present: Kathy Haala, Mark Kober, Gary Windschitl, Mike Carr, Toby Arneson, Joann Schmidt, Casey Coulson

Advisory Board Members Present: Kurk Kramer, Christina Andres, Bob Elston, Wayne Pelzel

A. Call to Order: The meeting was called to order at 12:08pm on September 9, 2021.

- 1. Finalize and Approve draft of Business Start-Up Assistance Application:** Kurk presented the additions to what is basically our current rehab program, so instead of having two separate programs, it is now one: Sleepy Eye EDA Business Assistance Program. The Board looked over the additions, requirements and changes and agreed to accept this newly formatted program for the future startup inquiries.

M/S/C Mike, Mark

- 2. Discuss Railway/Johnny Young/Craig Mork (Duffys):** Discussion was had about the role of the EDA in the facilitation of the proposal/request made by Johnny V. The EDA Board agrees that we cannot give away a building and that finding a better fit (preferably on Main St) for Johnny might be a better venture. In turn, that now leaves the Railway option open for Craig Mork of Duffy's; which the Board feels would be a better fit for that establishment. The Board wholeheartedly agrees that Sleepy Eye can sustain both eateries. Kurk mentioned that he had had conversation with Dave H. about his property on the Snow Addition, as well as, being a possible investor. While a new build would be incredibly expensive, he was willing to consider things. Upon further discussion the former China 14 building, which the Board felt would be a better fit for Johnny V, was brought back into conversation and whether the EDA look at acquiring that space as it had done with 108 Main St W. The question of whether our focus of progress has shifted from waiting for other sellers to bring in business, to us now becoming the sellers and making our downtown what we have always aspired it to be. Kurk will contact Craig M. about touring the Railway and Toby A. will also reach out to him. Kurk will also setup a time to allow the EDA to walk through the China 14 building.
- 3. Newspaper Ad for 108 Main St W:** Kurk presented the ad for the newly acquired 108 Main Street property that he would be submitting to the Herald. After some discussion the Board approved the ad with some questioning if we need to state a Closing Date. Bob E. said he would run the ad by the city attorney just as a double check and Kurk could proceed from there.

- 4. Mayor's Business Luncheon:** Friday, October 1st @ Noon (Event Center)

Adjourned: at 1:20pm

Next EDA Board Meeting meeting will be **Tuesday, September 28, 2021** @ Noon (Council Chambers)

**Sleepy Eye Economic Development Authority Meeting Minutes
September 28, 2021**

Mission Statement: The mission of the Sleepy Eye Economic Development Authority is to maintain and improve the community through the retention and growth of business, industry and services.

Board Members Present: Gary Windschitl, Kathy Haala, Mike Carr, Joann Schmidt, Toby Arneson, Casey Coulson,

Board Members Absent: Mark Kober and Christina Andres

Advisory Board Members Present: Bob Elston, Wayne Pelzel, Kurk Kramer

- A. Call to Order:** The meeting was called to order by President Kathy Haala at 12:02PM on September 28, 2021.
- B. Approval & Signing of August & Special September 9 Meeting Minutes:** M/S/C Casey C. & Mike C.
- C. Financial Report:** Approved Reports as Written M/S/C Casey C. & Mike C.
1. **RLF Report:** As Written
 2. **Business Rehab/Assistance Program:** As Written
 3. **Active EDA Resources Report:** As Written
 4. **2021 EDA Program Disbursements:** As Written
- D. Approval of Bills:**
1. None
- E. Reports:**
1. **EDA Coordinator Report:** As Written – Reviewed Report Highlights
 2. **Chamber Director Report:** As Written
- F. Old Business:**
1. **Chasing Our Tails Update:** None
 2. **Del Monte Ponds:** Progressing forward with change of ownership
 3. **Alliance Building Corp. Update:** Property being rezoned, progress moving forward for spring build
 4. **Snow Second Addition:** Kurk has almost completed the criteria to submit to city council for presentation to developers or others interested in the purchase of the lots. He will present the final draft to the EDA Board at the October meeting.
 5. **108 Main Street W Building:** Discussion carried to New Business
- G. New Business:**
1. **Former China 14 Building:** The board discussed the condition of the building after some of the members toured the interior. There were positive and negative points that were discussed regarding the condition of the building. Kurk will schedule another viewing time with Krenz Real Estate to enable other EDA Board members who were unable to go through the building the first time to look at the building.
 2. **Cemetery Status Consideration:** Kurk received another phone call complaint about the condition of the cemetery and the questions about needed care and upkeep. The Board discussed the possibility of turning the property over to Davison County. The EDA will request assistance from the city attorney regarding the steps to take to see about making this happen.
 3. **EDA Property at 108 Main Street West:** Kurk shared the information that was received from the Brown County Assessor's Office regarding filling out the Property Tax Exemption Form. The Board suggested notifying Anne Grunert, the Brown County Assessor, that the plan is to sell the property within the next few weeks and that they are going to forgo filing for tax exemption. Kurk shared a copy of the ad that was published in the newspaper regarding the sale of the property. The ad contained the criteria, timeline, and EDA expectations on the bids and proposals that would be submitted for purchasing the property.

4. Information from Brown County Auditor on Liens Against Former Shane's Tire Property: Kurk, Bob, and Wayne met with Sam Hanson and Kelly Hotovec earlier in September to discuss getting the former Shane's Tire Property back on the market for sale due to numerous inquiries regarding interest in purchasing the property. The meeting was beneficial, and the information shared and discussed cleared some of the information on the details regarding the procedure needing to happen in order to list the property for sale. Following the meeting, Kelly sent Kurk a packet of materials that included all of the affidavits and recorded mortgage liens/agreements/ judgements identifying the lienholders on record. Kurk is going to contact the lien holders to discuss the situation and see if they would consider their options to clear the liens.

5. GreenSeam Workforce Workshop Information: Kurk shared with the Board information on the invitation from GreenSeam on attending the workforce workshop on October 20, in Madelia. He is planning on attending this workshop. This invitation is open to all EDA Board Members to attend.

H. Adjourned: President Kathy Haala adjourned the meeting at 12:41PM

October 2021 EDA Board Meeting will be **Tuesday, October 26th** - Noon - City Council Chambers

EDA President Kathy Haala

EDA Sec/Treas. Gary Windschitl

Sleepy Eye EDA October Meeting Minutes
October 26, 2021 @ Noon
City Council Chambers

Mission Statement: The mission of the Sleepy Eye Economic Development Authority is to maintain and improve the community through the retention and growth of business, industry, and services.

Board Members Present: Gary Windschitl, Joann Schmidt, Casey Couslon, Toby Arneson, Kathy Haala, Mark Kober, Christina Andres

Advisory Board Members Present: Kurk Kramer, Bob Elston, Wayne Pelzel

Absent Members: Mike Carr

- A. Call to Order:** The meeting was called to order by President Kathy Haala at 12:04pm on October 26, 2021.
- B. Approval of September Minutes & Special October 18 Meeting Minutes:** **M/S/C Mark, Gary**
- C. Approval of Special October Meeting Minutes:** Approve amended dollar amounts for Serendipity Boutique Loan totaling: \$21,722.85 **M/S/C Joann, Casey**
- D. Financial Reports:** **M/S/C Gary, Toby**
1. **RLF Report:** Accepted As Written
 2. **Business Rehab Program:** Accepted As Written
 3. **All Active EDA Resources:** Accepted As Written
 4. **2021 EDA Program Disbursements:** Accepted As Written
- E. Approval of Bills:**
1. **SMIF Annual Request – Approved a \$1,000 contribution for 2022** **M/S/C Mark, Joann**
- F. Reports**
1. **EDA Coordinator’s Report:** As Written
 2. **Chamber Director Report:** As Written
- G. Old Business**
1. **Alliance Building Corp. Apartment Project Status** – Bob Elston gave an update on a slight layout change to the proposed apartment complex property from Alliance Building Corp. This included a larger buffer zone and dry pond between Kibble Equipment and the apartment complex. Kurk provided a copy of the updated site plan for the Board to see. Plans are proceeding for a Spring 2022 start.
 2. **Snow 2nd Addition Status** – Kurk and Bob informed the Board that they are preparing criteria for the 8 lots for development along Maple Street and 6th Avenue South. A building plan will be required of contractors including a timeline of construction. There was also discussion of not requiring purchase payment until the property had been developed and sold. Kurk and Bob will continue to work on this project proposal for city council approval and then the distribution to the local interested contractors and developers.
 3. **108 Main Street West Building** – The EDA Board approved the bid and business proposal submitted by Hannah Real Estate Partners on the purchase of 108 Main St W property. **M/S/C Joann, Mark Kathy Haala abstained**
 4. **Former China 14 Buildings** – Nothing new to report as the owners aren’t looking for sale until after the first of the year. The Board still encouraged pursuit of the space.
 5. **Cemetery Status Consideration** – nothing new to report; waiting on Alissa to contact a South Dakota attorney to learn what statutes for forfeiture might fall under for SD properties.
 6. **Information from Brown Co Auditor regarding Lien’s on Shane’s Tire** – Kurk will be meeting with reps from Americana Community Bank to work through that portion of the liens, which may be lengthy. No action of the EDA to take at this point.

7. **Sleepy Eye Vocational & Professional Development Center** – Kurk will be meeting with Region 9, South Central Technical College, and John Cselovszki, on 10/27/21, to discuss the next steps needed to progress this venture forward. Discussion will include site locations, facility prospects, and local investment requirements. This progress will need a local task force for operation. Kurk made a request that any Board members wishing to be a part of this task force reach out to him.

H. New Business

1. **Chasing Our Tails** – Kurk informed the Board that Steve Tractenberg would be meeting with the PUC, EDA, and City for possible financial assistance request for some aspects of the moving costs that had been discussed previously when Chasing Our Tails was considering the move to Sleepy Eye.
2. **Serendipity Boutique** – Kurk explained to the Board some ammended financial numbers on the previous application request. (See letter "C" on this agenda)
3. **Little Friends Daycare** – The EDA Board, based on recommendation from the Finance Committee, approved the Rehab Loan of \$11,000 for Peggy Seidl of Little Friends Daycare.

M/S/C Mark, Joann

Adjourned: Kathy Haala @ 1:00pm

Next EDA Board Meeting will be Tuesday, November 23, 2021 @ Noon, in the Council Chambers

EDA President Kathy Haala

EDA Sec/Treas. Gary Windschitl

**Sleepy Eye EDA October Meeting Minutes
November 23, 2021 @ Noon
City Council Chambers**

Mission Statement: The mission of the Sleepy Eye Economic Development Authority is to maintain and improve the community through the retention and growth of business, industry, and services.

Board Members Present: Gary Windschitl, Joann Schmidt, Casey Couslon, Toby Arneson, Kathy Haala, Mark Kober, Christina Andres

Advisory Board Members Present: Kurk Kramer, Bob Elston, Wayne Pelzel

Absent Members: Mike Carr

A. Call to Order: The meeting was called to order by President Kathy Haala at 12:10PM.

B. Additions to Agenda: M/S/C Joann, Mark

C. Approval of October Meeting Minutes: M/S/C Joann, Casey

D. Financial Reports: M/S/C Casey, Joann

1. **RLF Report:** Accepted As Written
2. **Business Rehab Program:** Accepted As Written
3. **All Active EDA Resources:** Accepted As Written
4. **2021 EDA Program Disbursements:** Accepted As Written

E. Approval of Bills:

1. **GMPT Annual Request – Approved a \$150.00 contribution for 2022** M/S/C Joann, Mark

F. Reports

1. **EDA Coordinator's Report:** As Written
2. **Chamber Director Report:** As Written

G. Old Business

1. **Alliance Building Corp. Apartment Project Status** – No update at this time
2. **Snow 2nd Addition Status** – Kurk shared the criteria that was developed as a guide for developers to consider including a timeline, payment options and other specifics. That information was included in the RFP that was presented to the City Finance Committee and City Council for approval; and then it will be made public and presented to those who have voiced an interest in the property.
3. **Former China 14 Building** – The Board directed Kurk to contact the owners and inform them of the EDA's interest and wish to purchase the building and to be included in the group offering to purchase.
4. **Cemetery Status** – Kurk shared the email conversation with questions and answers between his office, Alissa's office, and the SD attorney's office regarding the forfeiture of the property from the EDA's possession to Davison County South Dakota.
5. **Lien's on Shane's Tire** – Kurk met with reps from Americana Community Bank and First Security Bank to discuss the liens that the two banks held on the property. Both banks agreed to file a Satisfaction of Mortgage on the property to clear the liens and enable the property to be sold.
6. **Chasing Our Tails** – Kurk informed the Board that Bob Elston, Wayne Pelzel, Mike Hardin, Bob Weiss, Kathy Haala, and he, met with Steve Trachtenberg to discuss the financial assistance request Steve made for the moving costs to Sleepy Eye. The group discussed other possible options to consider than just a cash payout and/or loan to the business. The PUC is considering some possible utility relief and the EDA will consider using their programs to assist in future developments and/or rehab work on the buildings. Kurk and Mike are planning to meet with Steve to present and discuss these options.

H. New Business

1. **Community Center - Offices, Professional Building** – Kurk has one of the offices repainted and almost ready to go. Discussion on what amenities should be provided, a second entry location, type of locks/security system to use, and a needed post office box. The Board has decided to just provide a room with a base rate and leave any other options open for discussion with the future tenants. Kurk will bring a proposal on rent/lease amounts and a simple guide for renters to the December meeting.
2. **Former Orchid Inn Property** – Kurk presented a proposal for the sale of the property to the EDA Board to consider as they continue to discuss the future of the property. The Board will continue to discuss the options of demolishing the property and redeveloping, selling to interested private ownership, or consider the location for the trades building location should the Region 9 EDA Grant become a reality and it becomes the location for this building.
3. **Sleepy Eye Vocational & Professional Development Center** – Kurk announced that there will be a meeting on Tuesday, November 30, with Region 9, the school district, the city, and representatives of the business community that will bring these stakeholders together to discuss the initiative, explain the program process, and provide a question and answer session to get everyone informed and to make a decision to move forward with grant application.
4. **Early Child Learning Center Information** – Kurk distributed handouts from two recent conferences he attended that focused on local early childcare needs, concerns, and recommendations. The Board will discuss this topic at further length at their Annual Planning Meeting in January.
5. **213 Main Street East** – Initial information was presented on the new ownership of this property and the future plans for it. This will be discussed at future meetings as there was little meeting time left, and no specific timeline has been determined for the property.
6. **Craig Mork, Duffy's** – Kurk has set a meeting date for December 2, to meet with Craig and discuss the possibility of getting a restaurant in Sleepy Eye. EDA Board members were encouraged to attend the meeting.

Adjourned: Kathy Haala, Chairman @ 1:25PM

Next EDA Board Meeting will be **Tuesday, December 28, 2021** @ Noon, in the Council Chambers

Sleepy Eye EDA December 23, 2021 Meeting Minutes

Mission Statement: The mission of the Sleepy Eye Economic Development Authority is to maintain and improve the community through the retention and growth of business, industry, and services.

Board Members Present: Mike Carr, Joann Schmidt, Toby Arneson, Kathy Haala, Mark Kober

Advisory Board Members Present: Kurk Kramer, Bob Elston, Wayne Pelzel

Absent Members: Gary Windschitl, Casey Coulson, Christina Andres

- A. Call to Order:** The meeting was called to order by President Kathy Haala at 12:02PM.
- B. Approval of November Meeting Minutes:** **M/S/C Mark, Mike**
- C. Financial Reports:** **M/S/C Joann, Toby**
1. **RLF Report:** Accepted As Written
 2. **Business Rehab Program:** Accepted As Written
 3. **All Active EDA Resources:** Accepted As Written
 4. **2021 EDA Program Disbursements:** Accepted As Written
- D. Approval of Bills:** No Bills
- E. Reports:**
1. **EDA Coordinator's Report** As Written
 2. **Chamber Director's Report** As Written
- F. Old Business:**
1. **Orchid Inn** – The Board had discussion on possible sale options for the property. No action taken at this time, but will determine at January 2022 Planning Meeting.
 2. **Alliance Building Corp. Apartment Project Status** – Bob Elston gave update
 3. **Snow 2nd Addition Status** – RFP Due January 10, 2022
 4. **Former China 14 Building** – Wayne, Mark, and Kurk will set up meeting with owners to discuss possible sale of property.
 5. **Cemetery Status** – Davison County Commissioners took no action, Alissa will advise EDA Board after holidays.
 6. **Lien on Shane's Tire** – Americana Community Bank filed a Satisfaction of Mortgage on the property and a copy was sent to the EDA Board. Kurk has notified Kelly H. at Brown County Offices and sent copy to them.
 7. **SE Vocational Development Center Meeting** – Next Meeting January 5, 2022 - SEEC
- G. New Business:**
1. **Veteran's Park Huey Project** – Kurk shared the criteria on ordering, basic timeline, possible financing options, matching funds, and other details for the project.
- H. Adjourned:** Kathy Haala, Chairman @ 1:05PM

**Next EDA Board Meeting – Tuesday, January 25, 2022 – Annual Planning Meeting
3:00PM – 5:00PM – SEBC**

EDA President Kathy Haala

EDA Sec/Treas. Gary Windschitl