

Sleepy Eye EDA Special Meeting Minutes
January 13, 2022 @ Noon, Sleepy Eye Golf Course

Mission Statement: The mission of the Sleepy Eye Economic Development Authority is to maintain and improve the community through the retention and growth of business, industry, and services.

Board Members Present: Mark Kober, Mike Carr, Christina Andres, Joann Schmidt

Advisory Board Members Present: Kurk Kramer, Bob Elston, Wayne Pelzel

Absent Members: Kathy Haala, Casey Coulson, Gary Windschitl, Toby Arneson

A. Call to Order: The meeting was called to order at 12:03pm on January 13, 2022.

1. Discuss Rent & Lease Agreement for Community Center Office Spaces:

The Board discussed rental costs for the three or four possible office locations in the Community Center. Susan Kral met with Kurk for a second time to look at the office locations. She was interested in the room in the northwest side of the building and the one on the south side of the building just east of the Chamber Office. She said she would use the one next to the chamber office due to the rent probably being less due to the smaller size. The Board set the following guidelines and price for the rental agreement for the room next to the Chamber Office:

- \$350.00 per month rent
- Included in rental costs:
 - Heat
 - Air Conditioning
 - WiFi
 - Garbage
 - Snow Removal
 - **No** mail access in or out
- One year lease agreement with a thirty day notice to leave
- A keyless/pad lock system will be installed on the office room door
- A key will be given for outside door to access building

M/S/C Mark, Mike

Adjourned: at 12:57pm

Next EDA Board Meeting meeting will be **Tuesday, January 25, 2021** @ 3:00PM – PIX – Annual Planning Meeting