

Dyckman Free Library Board
Meeting Minutes
June 12, 2024

- I. Call to Order: 5:05 pm
 - a. Present: Kate Nelson, Lisa Steffl, Rachel Windschitl, and Trista Barka
 - b. Non-Present: Mindy Hardin, Jenny Blick, Christina Andres and Bob Elston
- II. Approval of the Agenda: Rachel- motion, Trista- second
- III. Approval of Minutes: March 2024 minutes: Rachel- motion, Trista- second
- IV. Reports
 - a. Librarian's Report: Lisa shared statistical information and numbers continue to grow year to year. June is typically one of the highest months statically of the year so all are excited to see how things go. Success story: Lisa helped a patron with various matters in employment needs and advised books to read, the patron has shared with Lisa that he isn't scared to try longer books like he used to be. Jenny Blick will be helping staff at the desk again this summer.
 - b. Financial Report: reports are from January -April 2024 so the percentage of expenditure should be around 30-35%, everything looks good except for Equipment and Maintenance which is 81%. Lisa will investigate what the expense was.
- V. New Business
 - a. Summer Reading Update: things are off to a great start with about 130 kids signed up for the program. Lots of kid events are planned around the theme of travel and exploration. Adult events will be paused for the summer, but what events have recently happened have been well attended and appreciated.
 - b. Security Cameras/Panic Button: there have been instances of people who come into the library unwell in different ways. Lisa investigated the process and expense of adding more cameras and a panic button as the staff is often working alone. Lisa received an estimate from Heartland Security for 8 cameras cost about \$4,075 and a panic button initial cost of \$725 with a monthly subscription of \$32.95. There was discussion about getting more training for the staff on how to recognize people having medical, drug, and alcohol issues and what to do in those situations. Lisa said Bob Elston was ok with the estimate so with all the information the board agreed to have Lisa move forward with purchasing the security cameras and panic button.
- VI. Old Business
 - a. Exterior wood trim repair update: Lisa said the contractor told her end of June to the beginning of July they will be in to make repairs to the windows and painting should happen at the end of July. Lisa received a \$1,000 grant to help cover some expenses. With a strong wind and heavy rain, Lisa noticed water coming into the building from the south-facing windows. The contractor will caulk those windows to help seal them from future events.

Meeting adjourned at 5:30 pm

Next Meeting: Wednesday, September 11, 2024 at 5:00 pm

Trista Barka Secretary

ATTEST CORRECT _____
Kate Nelson Chair