

MINUTES OF REGULAR MEETING  
January 11th, 2022

Chairman Weiss called the meeting to order at 5:00pm with Vice Chairman Theisen, Commissioner Marotz, Commissioner Novotny and Commissioner Braulick present. Also present was City Manager Elston, Public Works Director Hardin and Councilor Stevermer.

Commissioner Marotz moved to approve the agenda, minutes from the December meeting and invoices for payment totaling \$148,716.74 and a supplemental total of \$227,026.60. Commissioner Novotny seconded the motion. Motion carried; Ayes 5, Nays 0.

Commissioner Marotz moved to retain current Chairman Bob Weiss, current Vice Chairman Paul Theisen, and current Secretary Wayne Novotny. Commissioner Braulick seconded the motion. Motion carried; Ayes 5, Nays 0.

The Commission reviewed the monthly operational and financial reports for November 2021.

The MMUA Legislative Rally was discussed, Public Works Director Hardin will be attending.

Chairman Weiss adjourned the meeting at 5:14pm, concluding all agenda business.

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Wayne Novotny Secretary

ATTEST CORRECT \_\_\_\_\_ Chairman  
Robert C. Weiss

MINUTES OF REGULAR MEETING  
February 8th, 2022

Chairman Weiss called the meeting to order at 5:07pm with Vice Chairman Theisen, Commissioner Marotz, Commissioner Novotny and Commissioner Braulick present. Also present was City Manager Elston, Public Works Director Hardin and Councilor Stevermer.

Commissioner Marotz moved to approve the agenda, minutes from the January meeting and invoices for payment totaling \$172,230.32 and a supplemental total of \$474.32. Vice Chairman Theisen seconded the motion. Motion carried; Ayes 5, Nays 0.

The Commission reviewed the monthly operational and financial reports for December 2021.

After Review of the 5 year plan, Commissioner Marotz moved to approve the 5 year plan. Vice Chairman Theisen second the motion. Motion carried; Ayes 5, Nays 0.

Chairman Weiss and PWD Hardin gave a recap of the MMUA Legislative Conference which was held virtually.

Chairman Weiss adjourned the meeting at 5:55pm, concluding all agenda business.

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Wayne Novotny Secretary

ATTEST CORRECT \_\_\_\_\_ Chairman  
Robert C. Weiss

MINUTES OF REGULAR MEETING  
March 8th, 2022

Chairman Weiss called the meeting to order at 5:00pm with Vice Chairman Theisen, Secretary Novotny, Commissioner Marotz, and Commissioner Braulick present. Also present was City Manager Elston, Public Works Director Hardin and Councilor Stevermer.

Commissioner Braulick moved to approve the agenda, minutes from the February meeting and invoices for payment totaling \$373,414.59 and a supplemental total of \$16,125.93. Vice Chairman Theisen seconded the motion. Motion carried; Ayes 5, Nays 0.

The Commission reviewed the monthly operational and financial reports for January 2022.

Chairman Weiss adjourned the meeting at 5:15pm, concluding all agenda business.

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Wayne Novotny Secretary

ATTEST CORRECT \_\_\_\_\_ Chairman  
Robert C. Weiss

MINUTES OF REGULAR MEETING  
April 12th, 2022

Chairman Weiss called the meeting to order at 5:00pm with Commissioner Marotz, and Commissioner Braulick present. Also present was City Manager Elston, Public Works Director Hardin and Councilor Stevermer. Absent was Vice Chairman Theisen and Secretary Novotny.

Commissioner Marotz moved to approve the agenda, minutes from the March meeting and invoices for payment totaling \$578,454.93 and a supplemental total of \$262,904.88. Commissioner Braulick seconded the motion. Motion carried; Ayes 3, Nays 0.

The Commission reviewed the monthly operational and financial reports for February 2022.

Commissioner Marotz moved to approve a proposal from Corporate Mechanical for \$57,770.00 to replace the silencer on generator #1. Commissioner Braulick seconded the motion. Motion carried; Ayes 3, Nays 0.

Commissioner Marotz moved to approve the purchase of five, 3 phase transformers from B&B Transformer for a total of \$129,965.00. Commissioner Braulick seconded the motion. Motion carried; Ayes 3, Nays 0.

Commissioner Marotz moved to approve the purchase of a battery powered hydrant wrench from Ferguson Waterworks for \$4200.00. Commissioner Braulick seconded the motion. Motion carried; Ayes 3, Nays 0.

Commissioners discussed the replacement of SCADA at the water plant. PWD Hardin is exploring all options available and will bring more information back to the commission.

Chairman Weiss adjourned the meeting at 6:00pm, concluding all agenda business.

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Todd Marotz Secretary pro-tem

ATTEST CORRECT \_\_\_\_\_ Chairman  
Robert C. Weiss

MINUTES OF REGULAR MEETING  
May 10th, 2022

Chairman Weiss called the meeting to order at 5:00pm with Vice Chairman Theisen, Secretary Novotny, Commissioner Marotz, and Commissioner Braulick present. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer.

Commissioner Marotz moved to approve the agenda, minutes from the April meeting and invoices for payment totaling \$323,328.06 and a supplemental total of \$159,524.21. Secretary Novotny seconded the motion. Motion carried; Ayes 5, Nays 0.

The Commission reviewed the monthly operational and financial reports for March 2022.

Sara Oberloh was present to review the 2021 Public Utilities audit report.

PWD Hardin gave a brief recap of the first CMPAS Power Hour

Chairman Weiss adjourned the meeting at 5:40pm, concluding all agenda business.

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Wayne Novotny Secretary

ATTEST CORRECT \_\_\_\_\_ Chairman  
Robert C. Weiss

MINUTES OF REGULAR MEETING  
June 21st, 2022

Chairman Weiss called the meeting to order at 5:00pm with Vice Chairman Theisen, Secretary Novotny, and Commissioner Braulick present. Also present was City Manager Elston, and Public Works Director Hardin. Absent was Commissioner Marotz.

Secretary Novotny moved to approve the agenda, minutes from the May meeting and invoices for payment totaling \$284,437.18 and a supplemental total of \$17,531.00. Commissioner Braulick seconded the motion. Motion carried; Ayes 4, Nays 0.

The Commission reviewed the monthly operational and financial reports for April 2022.

Vice Chairman Theisen moved to approve the 2021 PUC audit as presented. Commissioner Braulick seconded the motion. Motion carried; Ayes 4, Nays 0.

PWD Hardin informed the Commission that the PUC received a Community Safety Grant from CenterPoint Energy in the amount of \$2300.00. The grant money will be used to purchase a battery-operated fire hydrant and valve wrench for the water department.

The Commission discussed the upcoming MMUA Summer Conference scheduled for August 22-24 at Madden's Resort.

PWD Hardin gave an update on the Solar for Schools program that Sleepy Eye Public Schools is pursuing.

Chairman Weiss adjourned the meeting at 5:27pm, concluding all agenda business.

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Wayne Novotny Secretary

ATTEST CORRECT \_\_\_\_\_ Chairman  
Robert C. Weiss

MINUTES OF REGULAR MEETING  
July 12th, 2022

Chairman Weiss called the meeting to order at 5:00pm with Vice Chairman Theisen, Secretary Novotny, Commissioner Marotz, and Commissioner Braulick present. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer.

Secretary Marotz moved to approve the agenda, minutes from the June meeting and invoices for payment totaling \$421,686.21 and a supplemental total of \$104,205.86. Vice Chairman Theisen seconded the motion. Motion carried; Ayes 5, Nays 0.

The Commission reviewed the monthly operational and financial reports for May 2022.

The Commission discussed the upcoming MMUA Summer Conference scheduled for August 22-24 at Madden's Resort.

PWD Hardin gave an update on the Solar for Schools program that Sleepy Eye Public Schools is pursuing.

Chairman Weiss adjourned the meeting at 5:36pm, concluding all agenda business.

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Wayne Novotny Secretary

ATTEST CORRECT \_\_\_\_\_ Chairman  
Robert C. Weiss

MINUTES OF REGULAR MEETING  
August 16th, 2022

Chairman Weiss called the meeting to order at 5:00pm with Vice Chairman Theisen, Secretary Novotny, and Commissioner Marotz. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer. Absent was Commissioner Braulick

Secretary Novotny moved to approve the agenda, minutes from the July meeting and invoices for payment totaling \$375,434.43. Vice Chairman Theisen seconded the motion. Motion carried; Ayes 4, Nays 0.

The Commission reviewed the monthly operational and financial reports for June 2022.

The PWD Hardin reminded the Commission of the CMPAS annual meeting to be held September 14, 2022.

PWD Hardin gave an update on the Solar for Schools program that Sleepy Eye Public Schools is pursuing.

Secretary Novotny and Vice Chairman Theisen agreed to be on the contract negotiation committee for the 2023 contract.

Chairman Weiss adjourned the meeting at 5:33pm, concluding all agenda business.

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Wayne Novotny Secretary

ATTEST CORRECT \_\_\_\_\_ Chairman  
Robert C. Weiss

MINUTES OF REGULAR MEETING  
September 13th, 2022

Chairman Weiss called the meeting to order at 5:00pm with Vice Chairman Theisen, Secretary Novotny, and Commissioner Marotz. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer. Absent was Commissioner Braulick

Commissioner Marotz moved to approve the agenda, minutes from the August meeting and invoices for payment totaling \$265,942.21 and a supplemental total of \$46,420.35. Vice Chairman Theisen seconded the motion. Motion carried; Ayes 4, Nays 0.

The Commission reviewed the monthly operational and financial reports for July 2022.

PWD Hardin presented the board with information regarding potential transmission line investment that may become available through CMPAS.

PWD Hardin informed the Commission of \$.75/kW-mo demand charge increase and \$.00191/kWh energy increase from WAPA. This increase is a result of the drought conditions that WAPA has been dealing with for the last 2-3 years.

The Commission decided to move the November PUC meeting to November 14<sup>th</sup>, 2022, at 5 PM, because of elections being held on the regular meeting date.

The Commission reviewed and discussed the 2023 wage and benefits proposal from the employee's association.

Chairman Weiss adjourned the meeting at 5:57pm, concluding all agenda business.

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Wayne Novotny Secretary

ATTEST CORRECT \_\_\_\_\_ Chairman  
Robert C. Weiss

MINUTES OF REGULAR MEETING  
October 11th, 2022

Chairman Weiss called the meeting to order at 5:03pm with Vice Chairman Theisen, Secretary Novotny, Commissioner Marotz and Commissioner Braulick. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer.

Commissioner Marotz moved to approve the agenda, minutes from the September meeting and invoices for payment totaling \$259,231.15 and a supplemental total of \$97,076.33. Vice Chairman Theisen seconded the motion. Motion carried; Ayes 5, Nays 0.

The Commission reviewed the monthly operational and financial reports for August 2022.

Chairman Weiss gave a brief recap of the CMPAS Annual Meeting.

The Commission reviewed the 2023 employee's association contract. Commissioner Marotz moved to approve the 2023 employee's association contract. Vice Chairman Theisen seconded the motion. Motion carried; Ayes 5, Nays 0.

PWD Hardin reminded the commission that the November PUC meeting will be moved to November 14th at 5pm, due to elections being held on the regular meeting night.

Chairman Weiss adjourned the meeting at 5:45pm, concluding all agenda business.

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Wayne Novotny Secretary

ATTEST CORRECT \_\_\_\_\_ Chairman  
Robert C. Weiss

MINUTES OF REGULAR MEETING  
November 14th, 2022

Chairman Weiss called the meeting to order at 5:06pm with Vice Chairman Theisen, and Commissioner Marotz present. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer. Absent was Secretary Novotny and Commissioner Braulick.

Commissioner Marotz moved to approve the agenda, minutes from the October meeting and invoices for payment totaling \$389,683.54. Vice Chairman Theisen seconded the motion. Motion carried; Ayes 3, Nays 0.

The Commission reviewed the monthly operational and financial reports for September 2022.

The Commission reviewed the proposed 2023 Public Utility Budget.

Vice Chairman Theisen moved to approve the purchase of asset management software and equipment from Silver Smith Data for \$8,940.00. Commissioner Marotz seconded the motion. Motion carried; Ayes 3, Nays 0.

Chairman Weiss adjourned the meeting at 5:51pm, concluding all agenda business.

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Paul Theisen Vice Chairman

ATTEST CORRECT \_\_\_\_\_ Chairman  
Robert C. Weiss

MINUTES OF REGULAR MEETING  
December 13th, 2022

Chairman Weiss called the meeting to order at 5:00pm with Vice Chairman Theisen, Secretary Novotny, Commissioner Marotz and Commissioner Braulick present. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer.

Commissioner Marotz moved to approve the agenda, minutes from the October meeting and invoices for payment totaling \$289733.57 and a supplemental total of \$39,850.69. Vice Chairman Theisen seconded the motion. Motion carried; Ayes 5, Nays 0.

The Commission reviewed the monthly operational and financial reports for October 2022.

Commissioner Marotz moved to approve the write offs for 2022, a total amount of \$3,642.79. Commissioner Braulick seconded the motion. Motion carried; Ayes 5, Nays 0.

Secretary Novotny moved to approve the 2023 PUC budget as presented. Commissioner Marotz seconded the motion. Motion carried; Ayes 5, Nays 0.

PWD Hardin reminded the commission of the MMUA legislative rally being held January 24<sup>th</sup>-25<sup>th</sup>, 2023.

Chairman Weiss adjourned the meeting at 5:14pm, concluding all agenda business.

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Wayne Novotny Secretary

ATTEST CORRECT \_\_\_\_\_ Chairman  
Robert C. Weiss