

## **Sleepy Eye Economic Development Authority Board Meeting Minutes**

January 23, 2018

**Mission Statement:** The mission of the Sleepy Eye Economic Development Authority is to maintain and improve the community through the retention and growth of business, industry and services.

**Board Members Present:** Mike Carr, Kathy Haala, Dan Schmid, Mike Schmid, Joann Schmidt, Nathan Stevermer, and Gary Windschitl

**Advisory Board Members Present:** Kurk Kramer, Mark Kober, Mayor Pelzel

**Absent:** Christina Andres

**Also Present:** Councilmen Doug Pelzel and Larry Braun

**I) Call to Order:** The meeting was called to order by the Chairman, Kathy Haala, at 4:09PM on January 23, 2018. The agenda was approved as written, M/M/S by Mike Carr & Gary Windschitl.

**II) Election of Officers:** Chairman – Kathy Haala, Vice-Chairman – Mike Carr, Secretary – Gary Windschitl  
Unanimously re-elect all three officers, M/M/S by Nathan Stevermer & Mike Schmid

**III) Approval of December Meeting Minutes:** M/M/S by Mike Schmid & Mike Carr

**IV) Financial Reports:** M/M/S by Mike Schmid & Dan Schmid

**A. RLF:** Discussed Delinquent Maymas Account – Request City Attorney Assistance

**B. DRIP:** Accepted As Printed

**C. Active EDA Resources:** Accepted As Printed

**V) Approval of Bills:** M/M/S by Joann Schmidt & Mike Carr

**A.** Annual SMIF Contribution: \$1000.00

**VI) Reports:**

**A. EDA Coordinator's Report:** Accepted As Printed

**B. Chamber Director Report:** No Report

**VII) Old Business & New Business Addressed in Planning Session**

**VIII) Annual January 2018 Planning Meeting:** The past EDA goals from 2010-2017 were summarized and presented to the Board. It was pointed out that the success rate of the goals that have been set over the past eight years was very high. They included developing three new EDA programs for businesses to use, the development and completion of Veteran's Park, the success of getting delinquent loans current, the completion of a Business Retention and Expansion and Housing Studies, the development of the Snow additions and businesses there, numerous improvements with downtown businesses through the DRIP and Sign & Awning Programs, and the implementation and continued efforts of a locally run ECC facility. The Board then spent the remainder of the meeting discussing the planning meeting topics. They included addressing the current housing needs in workforce, elderly, residential, low income, and market rate housing. The EDA would like to begin cooperative work with the local HRA to address these needs. The Downtown District and targeting specific properties for rehab, blight, possible incubator locations, recommendation for a levy, and setting a five year plan to address all of the related issues concerning the downtown and Main Street. City Manager, Mark Kober explained the tax base data rates/net tax rates of many different communities in the region with the

Board, and there was discussion on the possibility of a recommendation for a \$100K levy to be used in the Downtown District. The needs for continued efforts with an Early Childcare Facility, Minnesota Main Street, Green Step Cities, business construction, and the continued development of the Snow additions were also discussed. After discussion of all of these topics the Board set the following goals for 2018 in this order.

**Goal #1)** Develop a five year plan that will address and implement action in dealing with the needs of the downtown district. (It was noted that there were many community surveys that had citizens voicing the need to address the downtown)

**Goal #2)** Begin work related to partnering with the HRA, and other possible investors, in dealing with the housing shortage. (The results of a recent housing study noted the needs for housing in all areas)

**Goal #3)** Continue to move forward with the completion of the Early Childcare facility and having it be run and controlled by the newly established local non-profit organization. (This is another one of the great needs in our community)

**Adjourn:** The meeting was adjourned at 5:40PM by Chairman Kathy Haala

Next EDA Board Meeting will be **Tuesday, February 27th** – Noon @ Railway

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EDA President Kathy Haala

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EDA Sec/Treas. Gary Windschitl