

January 9, 2018

The Pledge of Allegiance was said.

The regular meeting of the City Council of the City of Sleepy Eye was held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN at 7 pm on the 9<sup>th</sup> day of January, 2018 per due call and notice. Mayor Wayne Pelzel and Councilors Richard Zinniel, Nathan Stevermer, Douglas Pelzel, Joann Schmid and Larry Braun were present. Also present were City Manager Mark Kober, City Attorney Alissa Fischer, City Engineer Dave Palm, Public Works Director Bob Elston, Police Chief Matt Andres, EDA Director Kurk Kramer and City Clerk Linda Tiedeken.

Mayor Pelzel made the following appointments to the various offices, boards, commissions and authorities and asked for Council approval.

Terms expire the 1<sup>st</sup> Regular Council Meeting of January

Alissa Fischer	City Attorney	2019
Dr. John Pelzel	Health Officer	2019
Matthew Ibberson	Weed Inspector	2019
Greg Tennant	Park Board	2021
Gordon Osmonson	Hospital Board	2021
Michael Carr	Hospital Board	2021
Robert Weiss	Public Utilities Commission	2023
Charles J. Moldaschel	Airport Board	2021
Howard Engholm	Airport Board	2021
Alda Rydin	Library Board	2021
Nichole Krenz	Planning & Zoning Commission	2022
Dean Stimpert	Planning & Zoning Commission	2022
Mike Schmid – General Public	Economic Development Authority	2022
Carol Hittesdorf	Hsg & Redevelopment Authority	2023
Deborah Brandl	Charter Commission	2022
Mark Beito	Charter Commission	2022
Maria Finstad	Charter Commission	2022
Richard Zinniel	Charter Commission	2022
William Ries	Charter Commission	2022
Joann Schmidt	Charter Commission	2022

Councilor Braun moved to approve all the above Mayor appointments as stated. Councilor Zinniel seconded the motion and the motion carried.

Southern Minnesota Law Enforcement Liaison Scott McConkey and DPS-OTS Enforcement Coordinator Tammy Huneke presented the Sleepy Eye Police Department with the Outstanding Agency Award. The award is presented to departments for dedicated performance during the October and June 2017 Seat Belt Enforcement Campaigns “Click It or Ticket”. The Police Department was awarded a Stalker Radar DSR 2X speed monitoring device.

Councilor Zinniel moved to designate the Sleepy Eye Herald Dispatch as the official newspaper for the year 2018. Councilor Schmidt seconded the motion and the motion carried.

Councilor Pelzel moved to designate the First Security State Bank, Southpoint Financial Credit Union and Americana Community Bank the official depositories for all City funds and checking accounts. Councilor Braun seconded the motion and the motion carried.

Councilor Schmidt moved to authorize the City Manager and/or City Clerk to select financial institutions of choice for City investments as needed or required. Councilor Zinniel seconded the motion and the motion carried.

Councilor Stevermer moved not to object to the following applications to the MN Gambling Control Board.

2/17/18 - St Mary's Church and School, 636 1<sup>st</sup> Avenue North, Caribbean Knights School Fundraiser

3/4/18 - St Mary's Church and School, 636 1<sup>st</sup> Avenue North, Men's Sausage Dinner

Councilor Zinniel seconded the motion and the motion carried.

Councilor Pelzel moved to authorize payment of Hospital Board salaries. Councilor Stevermer seconded the motion and the motion carried

Roger and Marsha Marti were present to request the amount of hook up fees for public water and sewer services for the property located on 3<sup>rd</sup> Avenue NE. City Manager Kober explained a precedent was set when Anthony Wurtzberger's property was annexed into the city and connected to public services. The fees included the reconstruction fees back to 2003 and a \$300.00 hookup fee. The estimated fees would be \$2,600.00 in reconstruction fees and the \$300 hookup fee. Each additional connection would also pay reconstruction fees back to 2003 and a \$300.00 hook up fee. Roger Marti agreed that this would be fair. Councilor Zinniel moved to approve the fees. Councilor Stevermer seconded the motion and the motion carried

Councilor Stevermer moved to approve a one day liquor permit for 2/17/18, St Mary's Church and School, 636 1<sup>st</sup> Avenue N, Caribbean Knights School Fundraiser. Councilor Braun seconded the motion and the motion carried.

Dave Palm City Engineer reported on the following:

- A. Second reading of Ordinance # for Haala 11<sup>th</sup> Addition Plat. Councilor Schmidt moved to approve the plat.
- B. 2018 Hwy 14 Project. Plan and specs have been submit to the MNDOT District office and the bidding date has been set for March 23, 2018 with a start date of May 21, 2018 and a completion date of August 17, 2018. Still have a utility permit to submit.
- C. 2020 Street and Utility Project. Working on cost per block figures.
- D. 12<sup>th</sup> Avenue and St Mary's Street NE. DEED and LRIP applications have been submitted.
- E. Airport Fog and Crack seal project. Checking on funding.
- F. Worked with Oleson and Hobbie on the topography for the city building renovation project.

City Manager Kober reported on the following:

- A. USDA grants for City Building Renovation. Possible financing include a \$50,000 USDA Grant, \$10,000 OSHA grant and \$450,000 USDA financing at a rate of 3.125% for 40 years. Councilor Pelzel moved to call for a public hearing on February 13, 2018 on financing for the city building renovation. Councilor Braun seconded the motion and the motion carried.
- B. Archiving the public records. Webcast demo was set for January 25, 2018 at noon.

- C. Presented the Finance Committee's report and recommendation on employee wage and salary benefit adjustment for 2018. The matter was reviewed, Councilor Stevermer introduced the following resolution and moved its adoption.

**RESOLUTION NO.**

BE IT RESOLVED, by the City Council of the City of Sleepy Eye, Minnesota as follows:

1. That the employee wage and salary schedule as recommended by the Finance Committee and detail on file with the City Clerk's office and attached hereto marked Exhibit A consisting of two pages with said adjustments to be effective January 09, 2018, is hereby adopted. This includes full time, those part-time listed, and includes job classification adjustments.
2. It is the intent of the City Council to follow the recommendations of the Finance Committee for wage and salary plan adjustments in following years for those employees that are specifically noted to bring their salary in line for the position.

Dated January 9<sup>th</sup>, 2018

/s/ Wayne Pelzel

Wayne Pelzel, Mayor

ATTEST: /s/ Linda Tiedeken

Linda Tiedeken, City Clerk

Councilor Schmid seconded the motion and the motion carried.

- D. Presented the Finance Committee's report and recommendation on Ambulance employee wage and salary benefit adjustment for 2018. Councilor Pelzel moved to approve the 2018 Ambulance wage and salary benefit adjustment for 2018. Councilor Stevermer seconded the motion and the motion carried.

Miscellaneous correspondence was included in agenda packets.

Councilor Pelzel moved to file the December Police Report. Councilor Stevermer seconded the motion and the motion carried.

Several residents were present to discuss concerns about parking tickets issued during the snow emergencies on 1/29/18 and 1/31/18. City Attorney Fischer explained the once a snow emergency has been declared, vehicles in the snow emergency route have 2 hours to move their vehicles or are subject to ticketing and/or towing after 2 hours. Vehicles in the residential areas have 24 hours to move after a snow emergency has been declared or are subject to ticketing and/or towing after 24 hours. The parking ordinance was reviewed and discussed. Councilor Zinniel moved to leave the snow removal ordinance in place. Motion died because of a lack of a second. There is no change to the snow removal Ordinance.

Councilor Stevermer moved to approve the Cash Fund Balances as of 12/31/17. Councilor Schmidt seconded the motion and the motion carried.

Councilor Zinniel moved to approve and allow payment of the monthly bills in the amount of \$520,361.42 as presented. Councilor Braun seconded the motion and the motion carried.

There was no other business.

The meeting was properly adjourned at 8:16 p.m.

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Wayne Pelzel, Mayor

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Linda Tiedeken, City Clerk