

Sleepy Eye Economic Development Authority Meeting Minutes

November 27, 2018

Mission Statement: The mission of the Sleepy Eye Economic Development Authority is to maintain and improve the community through the retention and growth of business, industry and services.

Board Members Present: Gary Windschitl, Kathy Haala, Nate Stevermer, Mike Carr, Joann Schmidt, Mike Schmid, Dan Schmid, Mike Carr

Advisory Board Members Present: Kurk Kramer, Christina Andres, Mark Kober,

Student Advisory Members: Cassie Heinrichs, Michael Gratz

Special Guest: Wayne Pelzel, Jennifer Nelson (from SMIF), Tom Hilleshiem

Absent: None

- A. **Call to Order:** The meeting was called to order by President Kathy Haala at 12:01pm on November 27, 2018.
- B. **Introduction of Student Advisory Member** – the EDA Board introduced themselves to Michael Gratz
- C. **Jennifer Nelson - SMIF Presentation** – Jennifer gave us a brief overview of how SMIF helps the southern counties in MN, including Brown County, with various grants and fundraising opportunities. These range from Early Child Care to Community Vitality. She handed out information packets to the group for more in-depth detail on the various programs. Dan S. asked specifically what it was the SMIF could do for us here in Sleepy Eye. Jennifer's response was to possibly assist our Sleepy Eye Foundation in setting up some type of endowment or fundraising option available to local groups/organizations that may need monetary assistance. There was then some discussion after Jennifer left as to looking into the SEAF and how it might be a more vital component for our community moving forward.
- D. **Approval & Signing of October Minutes: M/S/C Gary, Mike C.**
- E. **Approval Financial Report: M/S/C**
 1. **RLF Report:** As Written
 2. **DRIP Report:** As Written
 3. **Active EDA Resources Report:** As Written
 4. **LSC Financial (Tom H.):** Tom presented the current P&L report for LSLC. Moving forward the EDA Board will now have a base of understanding when reviewing the upcoming reports. The Board also mentioned possible having Tom attend quarterly or bi-annual meetings for additional updates.
- F. **Approval of Bills:**
 1. **2019 EDAM Membership \$295 – M/S/C Joann, Dan**
- G. **EDA Coordinator's Report:** As Written
- H. **Chamber Director Report:** As Written
- I. **Student Advisory Input:** Question on RVS new garbage can implementation & requirements
- J. **Old Business:**
 1. **Mayma's Delinquent Account** – Currently being addressed Fischer Law Office
 2. **2019 on Building Façade Program -Upon City Council Approval of Budget**
 - a. Kurk presented Program Details to the City Council on 11/13/18
 3. **Armbruster's PIX – Update**
 - a. Restructure the Application Request – Adam met with Kurk to discuss a better restructuring of the loans requested under the provided programs by the EDA
 - b. Finance Committee Mtg to discuss restructuring recommendations

K. New Business

1. **Railway Sale status** - Kurk reported the interested parties are still in talks; No, the Railway has not been sold. Also, No, the City Limits is not closing, just For Sale.
2. **ECC Committee Work/Discussion**
 - a. **Location** - The ECC Committee met to discuss possible locations for LSLC to relocate. The group toured St. Mary's and although there were a few deciding factors, the limited space, renovation costs and a couple logistic concerns from the St. Mary's administration, were the reasoning for not pursuing this location. The committee then began discussing costs of renovation versus building new. Misty (LSLC President) will bring requirements to Stimpert's to see if they can give us a general estimate of costs for both options. She will be referring to the Community Center as the renovation option site. Brad DeVos will also be consulted as they (St. Peter) have both renovated and built new in their child care facilities.
 - b. **Business Buy-In** – The ECC Committee also discussed the best way to integrate local businesses in to this community need. It was discussed that holding a presentation at a Mayoral Breakfast would be a great opportunity to confront the issue effecting all. Misty and Kurk will work on a Power Point for a January/February breakfast.
 - c. **EDA/City Involvement** – The Committee also discussed the necessity of the EDA and/or City involvement.

Adjourned: Kathy at 1:04pm

Next EDA Board Meeting meeting will be **Tuesday, December 18th** – Noon @ Railway

EDA President Kathy Haala

EDA Sec/Treas. Gary Windschitl