

**Sleepy Eye Economic Development Authority Meeting Minutes
September 24, 2018**

Mission Statement: The mission of the Sleepy Eye Economic Development Authority is to maintain and improve the community through the retention and growth of business, industry and services.

Board Members Present: Gary Windschitl, Kathy Haala, Nate Stevermer, Mike Carr, Joann Schmidt, Mike Schmid, Dan Schmid, Mike Carr

Advisory Board Members Present: Kurk Kramer, Christina Andres, Mark Kober

Special Guest: Mayor Wayne Pelzel, Misty Riebel (Little Sprouts Learning Center), Matt Ibberson & Sara Hornbrook (Blight Committee)

Absent: None

- A. Call to Order:** The meeting was called to order by President Kathy Haala at 4:01pm on September 24, 2018.
- B. Little Sprouts Learning Center Representative:** Misty Riebel, LSLC Board President, informed the EDA Board of the LSLC Board concern over the responsibility of 'past debt' before the new Board was formed and while Tri-Valley was still holding the license. She noted that they had started fundraising and completed their first event. Misty noted at this time they were having problems finding staff.
- C. Blight Committee Representative:** Matt and Sara were asking about programs to refer people with building issues to. The committee has rated all the downtown buildings and has set out to address the worst ones on Main Street. They have put together a 'Standards of Improvement' and wish to maintain a connection to the EDA Board.
- D. Approval & Signing of August Minutes:** M/S/C Dan, Mike C.
- E. Financial Report:**
 1. **RLF Report:** As Written
 2. **DRIP Report:** As Written
 3. **Active EDA Resources Report:** As Written
- F. Approval of Bills:**
 1. **SID's Signs – State Championship Sign**
 - Pay the remaining balance of sign invoice - **M/S/C Nate, Dan**
- G. EDA Coordinator's Report:** As Written
- H. Chamber Director Report:** None
- I. Old Business:**
 - 1) **Update Status of Mayma's Delinquent Account** – see attached letter from Alissa Fischer Law
 - 2) **Students Rep as Advisory EDA Board Members** – Kurk has been in contact with Cassie Heinrichs from Sleepy Eye St. Mary's HS. Meeting with Cassie October 2, and she will begin attending October EDA Meeting
 - 3) **Housing Meeting w/Herzog Reps Update** – Waiting for response from Samuel Herzog for next steps
 - 4) **EDA Assistance Applications Still Pending** - BJ's Salon Application (SPFCU)
 - 5) **Discussion on Developing Plans for Corner Lot on Hwy 4 & 14** – continuing researching possibilities

J) New Business

1) Preliminary Plan for Downtown Renovations/Updates

- a) EDA plans for use of proposed additional \$100K for downtown
- i. Specific Use for 2019 on Building Façade/Fronts – the EDA needs to set amount for financing so that it remains consistent across the board.
 - ii. Develop Program following DRIP Guidelines
 - iii. 5 Buildings @ \$20K each or 4 Buildings @ \$25K each
 - iv. Specific Building Owners Ready for Use
 - Armbruster's – PIX Theater: Board decision on Armbruster's Proposal - Finance the PIX Theater Marquee through Sign & Awning @ \$5000.00 and put the remaining requested funding into DRIP loan, or Interest Rate Buydown Program. **M/S/C Nate, Mike S.**
 - Mike Mason – Stained Glass Shop & Antique Shop buildings also interested
 - Others

2) Discussion & Preparation of 5 YR EDA Downtown Plan – move this to Annual Planning Meeting

3) Formation/Mayoral Appointment of Sleepy Eye Preservation Committee

4) Board Meeting: Presentation by Jennifer Kluzak from SMIF – scheduled for November EDA mtg.

5) Request to attend 2018 Upper Mississippi Main Street Conference – Motion to approve Kurk and 1 more person (possible future Preservation Committee Appointee) to attend conference October 23-25th. Registration is \$75 per person. **M/S/C Mike S., Mike C.**

6) Next Quarterly Extended EDA Board Meeting – January at our Annual Planning Meeting.

7) Chamber of Commerce NEW Location letter: Kurk asked if the Board wanted to approve submitting a letter of support to the City Council for the Chamber's request regarding the Shane's Tire building as a possible location for a Welcome Center and Chamber Office. **M/S/C Mike S., Mike C.**

K) Adjourned: at 5:50pm.

Special EDA Board Meeting **Thursday, October 11th** – Noon @ Railway W/ Armbruster's (PIX)

October EDA Board Meeting meeting will be **Tuesday, October 30th** – Noon @ Railway

EDA President Kathy Haala

EDA Sec/Treas. Gary Windschitl